

UNAPPROVED

**SELECTBOARD MEETING MINUTES**

November 1, 2023

This meeting was called to order by Zeke Goodband at 6:00 pm at the Town Office in Dummerston, Vermont.

**Members present:** Zeke Goodband, Maria Glabach, Lewis White, Alex Wilson

**Members absent:** Todd Davidson

**Also present:** Jody Normandeau, Paul Chapman, Randy Hickin, Ryck Morales-Small Business Administration, Peter Kelleher-BCTV

**Minutes:**

On a motion by Lewis and second from Alex the Board voted 4-0 to approve the minutes from October 18, 2023 and October 25, 2023.

**Warrants:**

On a motion by Lewis and second from Alex the Board voted 4-0 to approve the payment of warrants 9, 9P & Conservation Commission #1.

**ARPA Funding:**

The Community Center is requesting ARPA funds for electrical upgrades for \$16,023.15. Randy Hickin and Paul Chapman spoke with the Board regarding the estimates for the electrical upgrades in the basement, south classroom, and meeting room. All of the work to be done was recommended in the inspection report to bring the building up to code. Alex mentioned that the Energy Committee was impressed with the work that has been done. Paul mentioned that windows are done and the drainage will start next week.

On a motion by Maria and second from Alex the Board voted 4-0 to authorize the Community Center electrical upgrades for \$16,023.15 to proceed.

**Public Comments:**

BDCC/SeVEDS – not present

Ryck Morales with the Small Business Administration (SBA) requested to briefly speak about the availability of programs to help homeowners and business owners effected by the July flooding. Zeke mentioned that the Town is currently working with the Emergency Watershed Program.

**Road Foreman's Report:**

Lewis reported that the road crew has been working on grading, blowing leaves out of ditches and along roadsides and roadside mowing.

**Correspondence for Information:**

Lewis thought the Zoning Administrators third quarter report looked very similar to the second quarter report.

**Correspondence for Discussion and/or Action:**

Update regarding Salmon Brook erosion, Emergency Watershed Protection Program: some information has been received. Todd will give the Board an update at the next meeting.

Zeke completed the WRC – Vtrans survey regarding a bicycle corridor along Route 5. He listed Schoolhouse Road to Carpenter Road has the most dangerous.

Laurie completed the VLCT/PACIF Insurance renewal paperwork. Zeke will check in with her.

**New Business:**

ARPA Updates & Discussion: No updates.

On a motion by Lewis and second from Maria the Board voted 4-0 to sign the Errors & Omissions Certificate from the Listers.

The Board received an email regarding the maintenance along the brook at the Town Office and Historical Society. Jody Normandeau's personal opinion is that there is a lot of junk trees growing up along the brook. She is hoping this could be cut back. Zeke will get in touch with Brett Castine about mowing this area.

MVP Health Insurance Renewal due 11/30. – Tabled until 11/15 meeting.

Energy Committee – executed assessment agreement with the State of Vermont. Energy Committee was not present, so this was tabled until 11/15 meeting. Maria's concern is procedural, Committees should not be signing contractual agreements on behalf of the Town. This is a Selectboard duty. Zeke agreed.

The Board received a request to sign discharge mortgage paperwork from VT State Housing Authority regarding Route 5 trailer park. Laurie could not find a loan discharge on record and recommended having the Town Attorney review. Lewis will call Bob Fisher.

**VLCT/PACIF**

On a motion by Lewis and second from Maria the Board voted 4-0 to authorize Laurie to Docu-sign the Uninsured/Under Insured Motorist Coverage form from VLCT/PACIF. Zeke will contact Laurie.

Zeke made a motion and second from Alex the Board unanimously voted to wish Laurie a Happy Birthday.

**Unfinished Business:** None

There being no other business to come before the Board, Maria made the motion and second from Lewis, the meeting adjourned at 6:45 pm.

## **BUDGET WORK SESSION**

Jody asked about Committees submitting their budgets. The Library has already submitted their budget and will meet with the Board on November 15<sup>th</sup>. The Fire Department will be meeting with the Board on November 15<sup>th</sup> and will provide their budget.

The Board reviewed the following:

Capital Fund – Lewis will ask Lee about the pricing on the tractor.

General Fund – the Board will ask Michelle Cherrier, WSWMD representative to a future meeting.

The Board briefly spoke about insurance benefits – single coverage is currently offered. The Board will discuss offering family coverage and if the employee will share in the cost.

Lewis will ask Lee to be at the next budget meeting on 11/8.

The Board discussed wages in general and will review them at the next budget work session.

The Board also discussed and changed the budget work session start time to 5:00 pm.

The budget work session adjourned at 7:25 pm.

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Approved

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Zeke Goodband, Chair

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Lewis White, Vice-Chair

Submitted by Maria Glabach, Clerk