

# Town of Dummerston

1523 Middle Road  
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☐ ☐

## APPLICATION FOR ZONING PERMIT

**WARNING: State permits may be required for this project. Call 802-477-2241 to speak to the state Permit Specialist before beginning any construction**

Application fee \$ \_\_\_\_\_ Checks payable to: **Town of Dummerston**  
Recording fee \$ \_\_\_\_\_ ☐ Cash **Application number:** \_\_\_\_\_  
Total \$ \_\_\_\_\_ ☐ Check # \_\_\_\_\_ Date complete application received: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Applicant** (☐Owner, ☐Agent, ☐Lessee) \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_

Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

**Owner's name (if different from applicant):** \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_

Town/City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

**Parcel number** \_\_\_\_\_ ☐Plat/Survey Lot size (acres) \_\_\_\_\_ Deed recorded in Book # \_\_\_\_\_ Page # \_\_\_\_\_

**Location of property** \_\_\_\_\_

**Zoning District:** ☐Conservation ☐Productive Lands ☐Rural ☐Rural Residential ☐Residential

☐Settlement Area- \_\_\_\_\_ ☐Rural Commercial ☐Commercial/Lt. Industrial

Is this property enrolled in the Current Use program? ☐Yes ☐No Is this property in a Riparian Zone? ☐Yes ☐No

Is this property in a Flood Hazard Zone? ☐Yes ☐No

**Description of proposed building or structure:** \_\_\_\_\_

**Proposed use and occupancy:** \_\_\_\_\_

### ADMINISTRATOR USE

USE: ☐ ALLOWED ☐ CONDITIONAL ☐ RESIDENTIAL ☐ COMMERCIAL ☐ EXEMPT ☐ AGRICULTURAL

OCCUPANCY: ☐ YES ☐ NO

**SETBACKS:** ☐ Structure setback from road center(s): \_\_\_\_\_ feet

**Structure setback from adjoining properties:**

☐ On the North: \_\_\_\_\_ feet

☐ On the South: \_\_\_\_\_ feet

☐ On the East: \_\_\_\_\_ feet

☐ On the West: \_\_\_\_\_ feet

☐ Square Footage of Structure: \_\_\_\_\_ ☐ Square Footage of Living Space: \_\_\_\_\_ ☐ Building height: \_\_\_\_\_ feet

Date work to commence: \_\_\_\_/\_\_\_\_/\_\_\_\_ Estimated completion date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Type and location of water supply \_\_\_\_\_

Method of sewage disposal \_\_\_\_\_

Location of sewage disposal area \_\_\_\_\_

**State of Vermont Waste Water Permit # \_WW-\_\_\_\_\_ Attach copy of plan and permit.**

**All applications for a Zoning Permit shall be accompanied by a site plan with the following requirements, and such other information as may be necessary to determine and provide for the enforcement of this Bylaw.**

**Site Plan Requirements**

The site plan shall be 8.5" x 11" or 11"x 17", drawn to scale, and include additional pages as needed to show detail (the Administrative Officer may accept alternate scaled drawing(s) if the officer determines the property and development will be better depicted). The site plan shall include, but is not limited to, the following:

- Survey of the lot (if available).
- The dimensions of the lot, including existing property boundaries.
- The location, footprint and height of existing and proposed structures or additions.
- A structure diagram indicating dimensions and any other pertinent information.
- The location of existing and proposed accesses (curb cuts), driveways and parking areas.
- The location of existing and proposed easements and rights-of-way.
- The existing and required setbacks from property boundaries, road rights-of-way, surface waters and wetlands.
- The location of existing and proposed water and wastewater systems.
- Other such information as required by the Administrative Officer to determine conformance with these regulations.

**Important information regarding additional permits.**

- Commercial Use **requires** additional permitting.
- A new driveway or relocation of a driveway **requires** a Access (Curb-Cut) Permit.
- Drainage into town road ditches is **not permitted**.
- Foundation and gray-water drain outlets **requires** approval by the Town Road Foreman.
- Each landowner is **required** to install and maintain a Vermont State approved septic system.
- All residential and commercial construction is **required** to comply with the Vermont Residential Building Energy Standards (RBES) or the Vermont Commercial Building Energy Standards (CBES)

**LEGAL CERTIFICATION**

**I hereby certify that all statements herein contained are, to the best of my knowledge, true and correct and that all requirements of the Dummerston Zoning Bylaw, the Vermont Residential Building Energy Standards and other applicable State and Town ordinances will be strictly complied with, or I may be subject to consequences as stated in the bylaw, which may include violation.**

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Property owner must sign if different from applicant:

\_\_\_\_\_  
Property Owner

**This is a legal document to be entered in the municipal land records. Information included herein must be adhered to or the related permit shall be considered null and void.**

## Zoning permit application check list:

A site plan, 8.5" x 11" or 11" x 17", drawn to scale, including additional pages as needed to show detail (The zoning administrator may accept alternate scaled drawing(s) if he/she determines the property and development will be better depicted). The site plan shall include, but is not limited to, all of the following. Please use this checklist to make sure that you have included all the needed information.

- ☐ Survey of the lot (if available) or the dimensions of the lot, including existing property boundaries.  
(The ZA can print you out a map of your lot.)
- ☐ Roadways
- ☐ Driveways.
- ☐ Parking areas.
- ☐ The location of existing and/or proposed accesses. (Curb cuts.)
- ☐ The location, footprint and height of existing and proposed structures or additions.  
Include dimensions and distances / setbacks from road centerlines and adjoining properties.
- ☐ A structure diagram indicating dimensions and any other pertinent information.
- ☐ The location of existing and proposed water and wastewater systems. (Septic and leach field.)
- ☐ Orient plat with a north arrow
- ☐ Existing and required setbacks from surface waters and wetlands, if applicable.
- ☐ The location of existing and proposed easements and rights-of-way, if applicable.
- ☐ Application signed.
- ☐ Payment included.
- ☐ Any dwelling or additional living space  $\geq 500$  sq. ft. requires state energy code certification – **REQUEST HANDBOOK**

The Vermont Residential Building Energy Standards (RBES) applies to all new residential construction, including additions, alterations, renovations, and repairs. The Commercial Building Energy Standards (CBES) applies to all commercial buildings.

- The Energy Code Assistance Center provides toll-free assistance at: 1-855-887-0673
- RBES; [http://publicservice.vermont.gov/energy\\_efficiency/rbes](http://publicservice.vermont.gov/energy_efficiency/rbes)
- CBES; [http://publicservice.vermont.gov/energy\\_efficiency/cbes](http://publicservice.vermont.gov/energy_efficiency/cbes)

**Attention to these details will help you to avoid delays in the permitting process.**