

**Lydia Taft Pratt Library
Trustees Meeting
November 17, 2016**

DRAFT

**Present: David Patriquin, Lori Miller, Sue Kern, Karen LaRue, Barbara Clark,
Torrey Luker**

Meeting called to order at 4:45 p.m.

Additions to Agenda:

Sue added two new topics:

- The submission from the Library to the Town Report is due December 9.
- Decision to be made on whether there should be a December trustee meeting.

Approval of Minutes:

Sue motioned to approve the minutes as written. Barbara seconded the motion and the minutes were approved.

Treasurer's report:

The treasurer's report was presented and the warrant was reviewed and signed. Lori made changes to the Town Support line to more accurately reflect the information and make the report balance. There is a rental payment to the Community Center due in December.

Librarian Report:

Karen presented a draft version of the library cards and three different colors for the card. The Board decided on the pink card color.

Old Business:

Bookshelf alternation: Karen and Karen's husband did the work on two of the bookshelves in the back of the library to make them adjustable. There are still 3 more bookshelves that need to be altered to make them adjustable. Dave will be contacting Rick Davis again and Karen gave Dave a new carpenter contact.

Budget 2017-2018: Lori e-mailed the requested budget and an informational e-mail about the budget requests to the Select Board for review.

Annual Appeal: The Board was labeling and sealing the appeal letters during the meeting. Lori will be mailing the letters tomorrow.

School PTFO: Torrey reported that while the library only made \$9 in sales, she was able to talk to a lot of Dummerston residents about the library and the new online catalog. A number of bookmarks with the library times were also passed out and one new parent was interested in attending Storytime with their preschooler.

New Business:

Town Plan/Library Information: Sue presented the current information listed about the Lydia Taft Pratt Library in the Dummerston Town Plan. With the Board, Karen created a new rewording of the Library Services information. Sue motioned to accept this reworded Library Services information for the Town Plan. Lori seconded the motion and all approved.

New re-wording:

Library Services

The Lydia Taft Pratt Library, the town's library, is located in the Community Center in West Dummerston. It is overseen by a part-time paid librarian with support from the Library Trustees and volunteers. All services are free of charge and available to any Dummerston resident. The library provides a variety of services and sponsors programs for all ages with funding support from the town and fundraising.

Torrey will e-mail this updated information, Cc'ing Sue, to Sam Farwell to see if the Town Plan will include this new Library Service's information.

Town Annual Report: Dave will work on writing a submission about the Library for the Town Annual Report. This submission is due December 9.

December Board Meeting: Barbara motioned to not have a Board meeting in December. Sue seconded and all approved. There will be no December Board meeting.

Other:

Minutes: Barbara is unable to access e-mail attachments. Torrey will now cut and paste the minutes into the e-mails for the Board.

Sue made a motion to adjourn the meeting. Lori seconded and all approved.

The meeting was adjourned at 5:21 p.m.

Respectfully Submitted,

Torrey Luker