

**Lydia Taft Pratt Library
Trustees Meeting
February 23, 2017**

DRAFT

Present: David Patriquin, Lori Miller, Sue Kern, Karen LaRue, Barb Clark, Torrey Luker

Meeting called to order at 4:15 p.m.

Additions to Agenda:

Sue requested the agenda addition of a discussion for preparation for Town Meeting Day.

Approval of Minutes:

Karen pointed out two changes:

Under the Treasurer's report, the second paragraph, the total of the received Annual Appeal was \$2055.00 and in the third paragraph, it should read "usual" and not "usually."

Sue motioned to approve the minutes with the two changes. Lori seconded the motion and the minutes were unanimously approved.

Geranium Festival:

Barb Clark updated the trustees on the planning progress for the May 20th Geranium Festival:

The Community Center has been reserved for the Festival.

The trustees discussed the geranium sales from last year and decided to only request small geraniums from Walker Farm this year. Barb will be contacting Walker Farm.

John Pinkney has started advertising the request for book donations for the book sale. Karen reported that the library was already receiving book donations.

Barb has lined up volunteers for the food sale portion of the event. Like last year, there will be cookies, pies, etc.

Barb will be checking with the Baptist Church on the main street to see if the parking lot can be used for parking the day of the event.

Barb will talk to Laurie Frechette and Carol Haney about the interest in having yard sales on Main Street on the day of the event. This information will help inform the trustees on offering yard sale or vendor spaces in the field for a fee as part of the fundraising.

Dave suggested adding a Boot Toss game for children attending, perhaps with small prizes. Dave offered to create the Boot Toss board.

Karen talked to Pam McFadden and Pam is willing to help again this year with the Silent Auction but requested a helper. Barb will talk to Jean Newell to see if Jean might be interested in helping Pam with the Silent Auction.

Torrey will be posting a request for event volunteers on the library Facebook page with the library and Barb's contact information.

Treasurer's report:

The treasurer's report was presented and the warrant was reviewed. The expenditures was for \$243.76 and the income was \$145.00. Sue made a motion to approve the warrant. Dave seconded the motion and it was approved and signed unanimously.

Librarian Report:

Karen reported that all was going smoothly and that she was working on adding the audio books into the online catalog. Once the audiobooks were added, she planned to create a detailed volunteer sheet to help volunteers navigate the new online catalog system when covering the library on Saturdays.

Karen asked that patron e-mail information be added into the online system when checking out books, if the information was not already listed.

Karen reported the rocking chair was broken and a hazard. Dave offered to take the chair home to fix the broken runner.

Old Business:

Bookshelf alternation, part II: As Sue will be taking over Lori's treasurer position, she has been studying the finances and pointed out a fund balance and the possibly of using that money to help with the shelf replacement. Dave will get an estimate on replacing the shelves to continue this discussion.

Annual appeal: Lori reported that the Annual Appeal donations were roughly \$400 under the goal. However, donations could still come in and there might be Community Chest money coming in later in the year.

Non-resident library cards: Karen reported the research she had done by contacting local Vermont libraries on their non-resident library card procedures and fees. Putney library charges \$40 (\$35 for seniors) per year for non-resident library cards and Brattleboro charges \$62 a year. Wardsboro, Newfane, and Jamaica libraries do not charge a fee for non-residents. The trustees discussed whether to charge a fee and how to come up with a charge amount. Dave suggested \$10 a year, as this seemed a reasonable amount. Also, charging a fee would cover potential book loss as contacting non-residents taking out books at the Senior Lunch and at the library could be a challenge. Karen will contact Putney library to find out how they came up with their non-resident charge amount and the discussion will be tabled until next meeting.

New Business:

Town Meeting Day:

Torrey and Karen will work together to create a handout for the Town Meeting. 100 handouts will be needed.

Sue will be giving the presentation on the library updates at the Town Meeting.

Town Meeting Election - Library Trustee Position: Lori confirmed that Melissa Wooden is on the ballot for the election.

Future Agenda Topics:

Non-resident Library Cards

Shelving Replacement

Friends of Lydia - Volunteer Coordination

Senior Lunch/Book delivery - update/discussion

Lori made a motion to adjourn the meeting. Sue seconded and all approved. The meeting was adjourned at 5:17 p.m.

Respectfully Submitted,

Torrey Luker