

**Lydia Taft Pratt Library  
Trustees Meeting  
March 23, 2017**

**DRAFT**

**Present: David Patriquin, Lori Miller, Sue Kern, Karen LaRue, Barb Clark, Melissa Worden, Torrey Luker**

Meeting called to order at 4:16 p.m.

**Additions to Agenda:**

The trustees welcomed Melissa Worden to the Board.

**Election of Board Officers:**

Torrey volunteered to retain her position as the Board Secretary. Dave's trustee term will be ending next year and while he will continue to help the library, he asked to step down as Chair. Sue offered to step up from Vice Chair to Chair. Melissa volunteered to take on the Treasurer position and will be trained with the help of Lori and Sue. Barb agreed to take the Vice Chair position.

Dave made the motion to accept the slate of officer positions as written:

Chair - Sue Kern

Vice Chair - Barb Clark

Treasurer - Melissa Worden

Secretary - Torrey Luker

Melissa seconded the motion and the motion was unanimously approved.

**Approval of Minutes:**

Barb made a motion to approve the minutes as written. Dave seconded the motion and it was approved unanimously.

**Treasurer's Report:**

Sue presented the Treasurer's report to the Board for review. Sue also reported that she had contacted the Town Office to discuss the Library Fund balance and learned

that there was currently \$11,716.30 (which cannot be seen in the Treasurer's report but is documented in the Town Report). This Fund balance is from fundraising and the remains of a bequest the library received years ago. This Fund balance could be used to pay for the shelf replacement project and while the monthly budget would look out of balance, it would be balanced at the end of the fiscal year by the Town Treasurer, who would take the project money from the fund balance.

Lori offered to check her files and send any additional information to the trustees on the history of the bequest that currently totals roughly \$3,500.00 in the fund balance account.

The warrant for \$528.83 was presented and signed. There was also a \$10 fund drive donation in this warrant. Dave made a motion to approve the warrant. Barb seconded the motion and it was approved unanimously.

### **Librarian Report:**

Karen updated the trustees:

Janice Duke agreed to volunteer this Saturday.

The Dummerston View's article will be due soon and Karen requested information from the trustees on topics to be included in the article. The Views will be published two days before the Geranium Festival, which will be highlighted in the library article.

Karen reported that the Dummerston Conservation Commission donated \$100 to the library for the purchase of nature/environmental books. Karen has already ordered \$100 worth of children's books and will be adding a sticker to each book that recognizes the Dummerston Conservation Commission. Karen will give Dave the information on the Conservation Committee and he will be writing a thank you note on behalf of the library.

Karen has been attending a number of library webinars and will be attending a number of upcoming workshops, including:

- A workshop in Rockingham tomorrow on the Summer Reading Program.
- The Windham County Librarian meeting/workshop.
- Library World meeting in Norwich.

Senior Lunch update: Winnie broke her foot in the fall and has been unable to attend the Senior Lunch. This means no one has been able to return previously taken out books nor bring new books. Karen talked to Winnie and Winnie hopes to attend the lunch today and try to collect the books taken out back in the fall. Karen has also talked to volunteers Melody and Zach and it is currently looks like they will be able to help out with future Senior Lunches.

As DVD's are donated and sorted for the Geranium Festival, Karen asked for DVD cases from DVD's that are not sold/being thrown away.

Karen received a request for the library tax ID for book donations. The trustees suggested Karen contact Charlotte in the Town Offices for advice as the tax ID number would most likely come from the town.

Karen presented information on official library street signs and a flag to better direct

people to the library. The trustees approved the new flag and Dave will be checking with the highway department on the signage before ordering two signs for both ends of West Street.

Karen reported that the Summer Reading Program grant had been approved and the amount has doubled this year to total \$200.

Karen reported that she received a grant at the Townsend library and received books on Ernest Shackleton and the Endurance expedition. Additionally, Roger Turner, who had been stationed in Antarctica in the 1970's, visited the Townsend library to give a slide show and talk about his travels. Karen asked if the trustees would be interested in borrowing the books and asking Roger Turner to give the same presentation at the LTP library. The trustees agreed it would be a great idea and perhaps plan the event for the fall.

Melissa suggested a collaboration with Linda Rood who writes the "Good Book" article in the Dummerston View's. Perhaps Karen could talk to Linda about her future articles and make sure the suggested books were available at the LTP library and Linda could mention that the books were available at the LTP Library in her article.

### **Old Business:**

#### Bookshelf Replacement:

Dave will be contacting a carpenter for a quote on the cost to replace the back/right wall of bookshelves (as they are not adjustable to allow all the shelves be used). The trustees discussed the look of the replacement shelves and agreed they should be wood, dark stained and in keeping with the recently fixed back wall of shelves, and of course, adjustable. Dave will report back on the quoted cost.

#### Geranium Festival:

Barb Clark updated the trustees on the planning progress for the May 20th Geranium Festival:

The geraniums have been ordered from Walker Farm and Barb's grandson will be picking up the flowers for the event.

Barb has lined up the food volunteers and the food has all been taken care of for the event.

Torrey has posted information on Facebook about the vendor spots but Barb has not heard from anyone yet. Torrey will re-post the vendor spot rental information again in the coming week.

Melissa will be working with Pam McFadden on the organization of the Silent Auction. Dave offered two items for the auction: a wooden chest he has made and the now fixed rocking chair from the library. Dave might also bring the chair to an antique dealer to find out how much the chair might be worth.

Barb will talk to Laurie Frechette and Carol Haney about the interest in having yard sales on West Street, in West Dummerston Village, on the day of the event.

Book Sale: The donation have slowed down.

Barb will be in contact with John about re-posting the request for donations.

Torrey will also post the donation request information to the library Facebook page.

Non-Resident Library Cards: Topic tabled until the next meeting.

Town Meeting Day: The Town budget was approved along with the additional \$1,000 the library requested this year. Sue was thanked for speaking at the meeting on behalf of the library. Sue reported that she would most likely need additional handouts next year, brining the total to 100.

### **New Business:**

Friends of Lydia/Volunteer Coordination: Topic tabled until next meeting.

Senior Lunch/Book Delivery: Topic discussed during the Librarian update and it looks like a solution is in place.

### **Future Agenda Topics:**

Non-resident Library Cards

Shelving Replacement update

Friends of Lydia - Volunteer Coordination

Senior Lunch/Book delivery - update

Library road signage - update

Roger Turner presentation/Fall Planning

Dave made a motion to adjourn the meeting. Torrey seconded and all approved. The meeting was adjourned at 5:30p.m.

Respectfully Submitted,

Torrey Luker