

**Lydia Taft Pratt Library
Trustees Meeting
May 11, 2017**

DRAFT

Present: Sue Kern, Melissa Worden, Karen LaRue, Pam McFadden, John Pinkney, and Torrey Luker (by phone)

This special planning meeting for the May 20th Geranium Festival was called to order at 4:17p.m.

Library Software:

After the discussion about the new Library software, Versio from Auto-Graphics, at the previous meeting, the Board had a brief new discussion about the comparable costs and benefits of the new software. Melissa then made a motion to move forward with purchasing the new software. Torrey seconded the motion and the motion was approved.

Geranium Festival:

John Pinkney reported that the books have been organized but volunteers would be needed to carry the books up from the basement. Sue added the the books would be taken out the back door of the basement, loaded into a pick-up truck, and then carried in the front entrance so the steep stairs from the basement to the upstairs would not have to be used.

Torrey added that volunteers for set-up on Friday, May 19 and take-down of the event, after 3pm, on Saturday, May 20 had been requested via: Facebook, Front Porch Forum, and will also appear in the school newsletter. Torrey had also posted the volunteer opportunity at the high school as students are required to perform 40 hours of volunteer work to graduate.

The Board also discussed how to deal with leftover books after the Book Sale. Torrey will be contacting Keene library to see if they would accept donations. John would look into contacting the AUW although he had contacted the group in the past and they had not been interested in donation.

Lori Miller was scheduled to work the Library on Saturday the 20th and she offered to stay and help with the event. Melissa said she would also be at the event all day on the 20th and would be getting cash for the cash boxes, which she was going to get from Carol through the Dummerston Congregational Church.

The Silent Auction was in good shape. Pam McFadden reviewed her list of donations. Pam will also be reaching out to Scott Farm. Karen reported that she had received a donation from Over the River Day Spa and a parent from Story Hour donated dance classes from SoBo Studio. Torrey hopes to get the list of donations from Pam McFadden to continue advertising the Silent Auction items on the LTP Facebook page.

Food donations for sale were in good shape thanks to Barb's organization. Sue reported that the Windham Morris Dancers would be performing at the Geranium Festival at 11am. Torrey will be posting this information on Facebook (done on Friday, May 12). Sue said information on the Geranium Festival would be in the Reformer next week and would be mentioned in a PSA on a couple radio stations. Torrey created a Facebook event for the Geranium Festival and would be contacting Laurie to see if information on the Geranium Festival could be added to the Dummerston.org website.

Melissa would be preparing the Geranium sale signs although the cost was still being determined.

The group discussed signage. There were 2 sign boards in the basement of the Community Center for both ends of West Street. There was an additional sign board to be posted on the West Dummerston side of the covered bridge and a small plastic sign board for the top of the driveway to the Library. Torrey also had a sign board and the group discussed whether to post the sign on Route 5, where it meets School House Road or at the junction of School House Road and East West Road. Laurie or Pam would be contacting about possibly posting the Geranium Festival information on the sign in the Dummerston common area.

On Friday, May 19, volunteers, Melodie and Zach, would be helping from 2:30-5pm. Melissa would arrive after 3:30pm and would be e-mailing the West Village to see if anyone would be willing to help volunteer. Torrey will arrive around 3pm on Friday.

The meeting was adjourned at 4:53p.m.

Respectfully Submitted,

Torrey Luker