

**Lydia Taft Pratt Library  
Board Minutes**

**April 26, 2018**

**DRAFT**

Present: Barb Clark, Sue Kern, Nicoal Price, Karen Cawrse, Harold Newell, Torrey Luker (by phone)

**Call to Order:**

Sue called the meeting to order at 4:15pm.

**Annual Election of Board Officers:**

Torrey asked to step down as Secretary but is willing to serve as Vice Chair. Nicoal volunteered to take the position of Secretary. Sue volunteered to retain her position as the Board Chair and will continue on as the temporary Treasurer. Harold agreed to assist the Treasurer temporarily.

Barb made a motion to accept the officer positions as written:

Chair: Sue Kern  
Vice Chair: Torrey Luker  
Treasurer (temporary): Sue Kern  
Secretary: Nicoal Price

Sue seconded the motion and the motion was unanimously approved.

**Additions to the Agenda:**

Torrey added the Trustee Training at Brooks Memorial Library to the agenda.

**Approval of Minutes of Previous Meeting:**

Harold made a motion to approve the minutes from the 3/22 and 4/3 meetings. Barb seconded.

**Treasurer's Report:**

Sue presented the report to the board. The annual appeal is currently at \$2,545.00. A warrant was also presented, dated April 2018, with expenditures totaling \$565.82. Nicoal made a motion to approve the warrant, Barb seconded, and the motion was approved unanimously.

Harold asked about the procedure for warrants and wondered if a board member should review warrants prior to board meetings. Karen currently holds bills and writes warrants, but this is customarily done by the treasurer. Harold said he was willing to come in before the monthly board meetings to review warrants.

## **Librarian's Report:**

Karen presented her report:

Statistics: March 22--April 24 (15 days)

Adult Visits: 156

Children Visits: 70

Library World Transactions:

Checked out: Books 256      Other (DVD, Audio) 34

Renewed:      4

Grange Lunch (4): 3/14, 3/28, 4/11, 4/25 -- Statistics were not yet available.

Programs:

1. Story Time 3/22 had 7 children and 3 adults
2. Story Time 4/5 had 3 children and 1 adult
3. Book Club on 4/19 had 7 adults. Selection for May 17 is "A Stranger in the Kingdom" by Howard Frank Moshier. Copies are available and new members are always welcomed.
4. Story Time on 4/19 had 8 children and 4 adults
5. "Nibble and Dabble" scheduled for May 4 was cancelled by the artist. Karen has no plans to reschedule at this time.
6. Paperwork was signed with the Community Center for the Geranium Festival May 18 and 19 for rental fee of \$100.

3 Generations Collaborative:

On 3/29, Erica Robinson of Newfane volunteered on 4/29 for two hours to laminate book pages for future Story Walks. 3GC Coordinator Janis Hall will investigate some venues for us and also seek out some volunteers to set up and take down the story walks. LTP Library was mentioned as a collaborator in their April 2018 newsletter.

Little Free Library:

Volunteer David Patriquin has volunteered to build one or more Little Free Libraries--- one to be located at the top of the hill and one in another location, perhaps the school yard. Karen called the Town Office and was directed to Roger Jasaitis, Zoning Board Commissioner, who will check with the Planning Board and the Development Review Board and get back to us. There may be an application process. Sue suggested we put this item on the next board meeting agenda and invite David to the meeting.

Karen added that she would like to talk about summer Saturdays at the next meeting. In past years, the library has been closed on Saturdays due to a lack of volunteers. Karen will call volunteers to look for a July--August volunteer.

## **OLD BUSINESS**

**Meeting with State Library Consultant:**

Sue will leave the packet of information from the consultant at the library. The Board agreed to go over the information at a future meeting to see if we think anything covered would be useful.

**Building Cleaning:**

Sue reported that building cleaning began on 4/17. Lison (cleaning person) will clean once a month on a Tuesday morning sometime in the middle of the month.

**Volunteer Recognition:**

In order to devote more meeting time to the Geranium Festival, this item was tabled.

**Geranium Festival:**

Sue presented a planning list for the Geranium Festival, which will be held on Saturday, May 19 from 10am to 3pm, with setup on Friday, May 18.

**Food Tent:**

Laurie Frechette is organizing the food tent.

**Book Sale:**

John Pinkney is organizing the sale.

**Geranium Sale:**

Torrey called Walker Farm, but it was too early to order the flowers. She will call again soon to order 10 flats/150 small multi-colored plants and 2 flats/12 plants of the large multicolored plants per Barb's suggestion. Transportation of the plants to the event still needs to be arranged.

**Entertainment:**

The Windham Morris dancing group will perform at 10am.

**Silent Auction:**

Donors from past years need to be contacted about donations for this year. Torrey has contacted a few businesses and suggests the rest of the list be split up.

**Advertising:**

Sue will advertise the event to local news outlets. Sandwich board signs for each end of West St., the top of the hill, and possibly other locations such as the Common, the school, and the covered bridge. Barb will prepare the road signs.

**PTFO:**

Harold brought up the discussion of whether to allow Dummerston School's Parent Teacher Friends Organization (PTFO) to have a table at the event. The PTFO table would be a fundraiser for door locks, and they would sell shirts and bags. Harold was against allowing another organization to fundraise at the library event and also thought they would bring excessive traffic to West St. during the event.

Harold made a motion to not allow the PTFO table. Barb seconded.

Torrey joined the meeting by phone at 5:35pm.

A discussion of Robert's Rules ensued.

Harold left the meeting at 5:42pm.

Nicoal made a motion to consider the PTFO request further. Barb seconded.

Torrey will invite a PTFO member to the May 10 special meeting to discuss the issue further.

Torrey left the meeting at 5:45pm.

## **NEW BUSINESS**

Trustee Training:

Torrey and Nicoal will attend the Library Trustee training at Brooks Memorial Library on 4/28.

Special Board Meeting:

A special board meeting to finish Geranium Festival planning will be held on Thursday, May 10 at 4:00pm.

Sue made a motion to adjourn and Barb seconded. The motion was approved unanimously and the meeting adjourned at 5:54pm.

Submitted by Nicoal Price