

**Lydia Taft Pratt Library**

**Board of Trustee Meeting**

**March 26th, 2019**

**DRAFT**

Attendees: Sue Kern, Jeanne Bristol, Deb Ayer, Jessica Nelson, Torrey Luker

Not present: Karen Cawrse

Call to Order & Welcome to New Board Members:

Sue called the meeting to order at 6:19p.m. and the board welcomed Jessica and Deb. Jessica has been officially appointed by the Select Board and Deb will be contacting the Select Board.

Annual Organizational Meeting to Elect Officers:

After discussion, Torrey made a motion to elect the following slate of officers:

Sue Kern, Chair

Torrey Luker, Vice Chair

Deb, Secretary (official, once appointed to Board)

Jessica, Treasurer

Jeanne (will be serving as the liaison with the Community Center Board)

Jessica seconded the motion and the motion was approved unanimously.

Additions to Agenda:

Sue added Jeanne's position as the liaison to the Community Center board to New Business.

Approval of Minutes of Previous Meeting:

Sue made a motion to approve the February meeting and Torrey seconded. The motion was approved unanimously.

Treasurer's Report:

Sue presented the library budget to the board. Sue will be meeting with Jessica to discuss the treasurer's position further. The warrant was then presented. The Vermont Country Store raffle has currently made \$370.00. Torrey made a motion to approve the warrant (expenditures totalling \$276.60 and income totalling \$407.00) for March and Jeanne seconded. The motion was approved unanimously.

Librarian's Report:

Statistics for February, 2019: (1 snow day on 2/12)

Attendance

Adult Visits	115
Children Visits	31
Total:	146

Circulation

Library World check-out books	122
DVD/Audio	21
Manual check-out/book club/ILL	21
Total:	164

Outreach

Grange Lunch	2/13	2/27
Visitors	8	9
Books	5	5
Other (DVD, Audio)	1	2

Programs:

*Ask Your Representatives. They cancelled for March. Next meeting is scheduled for Saturday, April 27, at 11:00 a.m. Refreshments are needed.*

*Story Time 2/28 had 1 child and 1 adult. Muriel Taylor, retired preschool music and movement teacher, has agreed to do two story times in March. On March 14, there were no attendees. She will come again on March 28.*

*Book Club 3/21 had 7 adults. The April selection is Hand to Mouth: Living in Bootstrap America by Linda Tirado.*

*Fraud Watch Presentations. The first of a series of AARP Fraud Watch presentations we are co-sponsoring with the Community Center is scheduled to take place Tuesday, April 9, at 6:30 p.m. Elliott Greenblott will provide an overview of the leading scams,*

*techniques of con artists, and discussion of the steps to take to avoid victimization. Refreshments are needed.*

*Other Business:*

*Speaker's Grant was submitted to the Vt. Dept. of Libraries.*

*LSTA (Library Services and Technology Act) Grant was submitted for Karen to attend the Association for Rural & Small Libraries Conference in Burlington September 4-7.*

*There will be a regional librarians meeting on Friday, April 5, in Wardsboro.*

*Dorothy Canfield Fisher Conference (juvenile book awards-sponsored by the Vt. Dept. of Libraries) is in Barre on May 3, 2019: I have never attended. I would like to attend. Registration is \$50 but each library attending receives a book bag of new, award-winning books.*

The board reviewed and discussed Karen's report, including a possible collaborative with Dummerston Cares. The board would like to talk to Karen more about the collaborative and how best to move forward. As for the the DCF Conference, Torrey made a motion to approve Karen's attendance and registration fee and Jessica seconded. The motion was approved unanimously.

## **Old Business:**

### Town Meeting Report:

Sue updated the board on Town Meeting and thanked the community for voting in favor of the \$610 for the library.

### Library Closing Procedure:

Deb and Jessica need copies of the draft procedure and this topic has been tabled as Karen is needed for this discussion.

### Little Free Library Update:

Torrey reported that once the LFL sign arrives (possible this week), Dave Patriquin will attach the sign, and the shelf/library will be installed in the school.

### Planning Calendar Update:

Sue will be sending Torrey an e-mail of updates to to the planning calendar as some actions need to be started earlier in the year.

Geranium Festival Planning (May 18th, from 10am-2pm):

The board reviewed the event for the new members, with the following planning committees:

- Geranium sale: Sue and Torrey will be contacting flower vendors.
- Books: John Pinkney has agreed to help sort the incoming books, will send out publicity to book buyers and, will send out requests for book donations. Sue will be contacting volunteers to organize the book storage room. Jessica will be checking with Landmark College to see if any volunteers might be available to move books for set up and take down of the event.
- Silent Auction: Torrey will be sending out the list of previous auction donations and Torrey and Jeanne will work together on the auction.
- Food for event: Sue will contact Laurie Frechette.

Torrey made a motion to adjourn the meeting and Jessica seconded. The motion was unanimously approved and the meeting was adjourned at 7:38p.m.

Submitted Respectfully,

Torrey Luker