

**Lydia Taft Pratt Library
Board of Trustees Meeting
January 27, 2022**

Call to Order

The meeting was called to order by Chairperson Sue Kern at 5:02pm, with Dena Marger, Dave Schottland, Phyllis Emery, and Jeanne Bristol present. Community members Deborah Stanford and Jeffrey Kendrick also attended.

Additions to Agenda

- Discussion of who will keep the Dummerston Community Center up to date about our use of their meeting room for our monthly board meetings
- Announcement of new state librarian Cathy Delneo

Approval of Minutes of Previous Meeting

Phyllis made a motion to approve last month's meeting minutes. Lyle seconded the motion, and it passed.

Treasurer's Report

-Budget Report

- The budget report was distributed and discussed.
- A new column has been added to indicate within each row how much money is available.

-Warrant Approval

Phyllis made a motion to approve the warrant, which was seconded by Jeanne, and the motion passed.

Librarian's Report

-The full Librarian's Report can be found at the end of this document.

Old Business

-Covid Protocols

The library is going to continue requiring masks indoors but still allow people inside. Only one family will be allowed inside at a time and limited to fifteen minutes. Dena will put a sign outside indicating this.

-Dummerston Community Center

Jeanne volunteered to liaise with the center board to get approval for the library board to use the meeting room for our board meetings, as needed.

-Strategic Planning

On March 10 at 5:00pm the board will meet to discuss strategic planning. Sue will post this as a special meeting.

-Annual Appeal Update

The board will be sending out thank-you notes, and we will have a complete tally of donations at our next meeting.

-Technology Grant Timetable Update

Dena is putting together the list of tech equipment she recommends to be purchased with the funds from the technology grant from the state library.

New Business

-Town Meeting

No notification yet as to whether there will be an in-person Town Meeting this year, where normally the library would have handouts and make a brief presentation.

Update: As these minutes are being prepared (1/28), an email from Town Clerk Laurie Frechette has just been sent out announcing that there will be no in-person meeting this year.

-Spring Fundraiser

We are planning to hold another book sale to sell the books that are left after our fall book sale. This will likely be held on Saturday, May 14.

-Social Media Policies

Sue shared that some libraries have submitted information about their use of social media.

Adjourn

At 6:40pm Lyle motioned to adjourn the meeting. Phyllis seconded, and the motion was passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
January 2022**

Statistics for December 23 - January 27 , 2022:

• **Library Visits**

	Attendance	Last month
Adult Visits	72	83

Children Visits	16	8
Total Visits:	88	91

- **Materials Circulation**

	Books	DVD/Audio	Children's
LibraryWorld	103		
LW Renewals	32		
ILL	6		
Audio/Ebooks			
Total Circulation	141		
Tot Circ last month	175		
Tot circ last year			

Programs

	<u>Date</u>	<u>Adults</u>	<u>Kids</u>
<u>Book Club</u>	1/24	9	
<u>Grange Senior Luncheon</u>	Program reverted to takeout only		
<u>Totals:</u>		9	

Narrative

- **COVID**
 - **Tests**
 - We have received four COVID rapid test kits
- **Programs**
 - **Literary fiction group**
 - No book club meeting in December, but the January 24th meeting was well attended. Book: *All the Light We Cannot See*, Anthony Doerr. Coming up in February: *The Unquiet Dead*, by Ausma Zehanat Khan
 - **Grange Senior Lunch**
 - Next lunch was supposed to happen on January 26th, 2022, but the program reverted to takeout only
 - **Summer Reading Program**

- We have received Posters, reading trackers, stickers, etc, all themed for this summer's Summer Reading Program. The theme is: Oceans of Possibilities.
 - Plans are in the works for an opening event around building things. Will look to find a way to tie into the Oceanic theme. Potential date for SRP Kick Off: Saturday, June 11th
 - Looking to have a storywalk for mid May
- **Annual Report**
 - This was submitted on December 29th.
- **Online Resources**
 - Looks like we'll have Overdrive up and running on our website by end of January
- **Grant Updates**
 - Looking at purchasing a kobo ebook reader, an kindle fire tablet and a chromebook. This will not use up all the money from the technology grant, but it will be a start that will allow us to evaluate whether these things are useful for our library.
 - Will look to get library cards printed in the next month or so, and to purchase a new printer. These will come from the ARPA funds. I've gotten a recommendation for a new printer that is a color laser printer rather than the inkjet we presently have. I understand that the inkjet is more expensive because the ink is more expensive, although the quality may be better.
- **In the Library**
 - Neighborhood boys have been helping with fish tank maintenance
- **Volunteers**
 - We have three potential volunteers interested in staffing the circulation desk on Saturdays, but none have committed so far. We also have one volunteer who is interested in helping me put together an advocacy group for the library. Also, a neighborhood youngster is interested in helping with the fish tank!
 - I have tentatively scheduled a volunteer training event for Saturday, March 26.
 - Would still like to plan a volunteer appreciation event.

Submitted respectfully,
Dena Marger 1/27/22