

**Lydia Taft Pratt Library
Board of Trustees Meeting
February 24, 2022**

Call to Order

The meeting was called to order by Chairperson Sue Kern at 5:03pm, with Dena Marger, Dave Schottland, Phyllis Emery, Lyle Holiday, and Jeanne Bristol present.

Additions to Agenda

No additions were made to the agenda.

Approval of Minutes of Previous Meeting

A motion was made to correct the date of the special meeting for strategic planning. Last month's meeting showed Thursday, March 3 as the date, but it will be held on Thursday, March 10. Lyle made a motion to approve this change, which was seconded by Dave, and the motion passed.

Treasurer's Report

-Budget Report

The budget report was distributed and discussed.

-Warrant Approval

Lyle made a motion to approve the warrant, which was seconded by Jeanne, and the motion passed.

Librarian's Report

- The complete Librarian's Report can be found at the end of this document.
- Book club MIGHT meet in person in April. Will run by group during Zoom.
- Dena interested in putting together a library website. She will be attempting to create something on her own with Word Press. She might contact a professional web designer.

Old Business

-Covid Protocols

The library is going to continue requiring masks indoors but still allow people inside. Only one family will be allowed inside at a time and limited to fifteen minutes.

-Dummerston Community Center

- The DCC Board will continue to allow us to use the meeting room for our meetings.
- Jeanne let the DCC know about our possible book sale. She will ask them at their next meeting if we can use the basement for a few weeks to sort books. The Meeting Room will not need to be used for sale, which will be held outside on the field.

-Strategic Planning Meeting

- Sue will send out a notice about the meeting.
- Dena will have a presentation prepared, and attendees can also share their ideas.

-Annual Appeal Update

We have made more than our budget.

-Technology Grant Timetable Update

This grant was discussed.

New Business

-Board Meeting Procedures

People will be allowed to ask questions after a report is given. Because Dena’s reports are multifaceted, she will allow questions after individual topics are presented.

-KitKeeper

Dave shared about KitKeeper, which is a program of inter-library loaning, which will allow us access to more book sets for our book club. The cost of the program is \$30 per year. Dave made a motion to join this program, which was seconded by Lyle, and the motion passed. The \$30 will come from the library’s programming budget.

-Annual Reorganization Meeting

The annual reorganization was discussed.

Adjourn

At 6:16 Phyllis motioned to adjourn the meeting. Dave seconded, and the motion was passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN’S REPORT
February 2022**

Statistics for January 28 - February 24 , 2022:

- **Library Visits**

	Attendance	Last month
Adult Visits	83	72

Children Visits	14	16
Total Visits:	97	88

- **Materials Circulation**

	Books	Children's
LibraryWorld	115	43
LW Renewals	20	
ILL	9	
Audio/Ebooks (GMLC/OverDrive)	18	6
Total Circulation	162	
Tot Circ last month	141	
Tot circ last year	283	

Programs

	<u>Date</u>	<u>Adults</u>	<u>Kids</u>
<u>Book Club</u>	Postponed until 3/14		
<u>Grange Senior Luncheon</u>	Program reverted to takeout only		
<u>Fish Tank</u>	Feb 3 and Feb 10	6	6
<u>Totals:</u>			12

Narrative

- **COVID**
 - Various libraries are starting to reconsider mask mandates. However, OSHA is still recommending mask requirements as a way to create a safer work environment, and some Vermont libraries are following these guidelines. I believe we should as well until we see a sound reason to change policy.
- **Programs**
 - **Literary fiction group**
 - Next book club meeting will read *The Unquiet Dead*, by Ausma Zehanat Khan, and has been postponed until March 14. Following that will be Station Eleven by Emily St. John Mandel, on April 25.
 - **Grange Senior Lunch**

- Reverted to Pick-Up only. No book program.
 - **Summer Reading Program**
 - I attended an info session on the Summer Programming Grants, offered by the Department of Libraries, on 2/16. The amount of grant has increased to \$300, and can be used for performers, but also for materials. Grant application is due on 3/15.
 - Plans are in the works for an opening event around building things. Will look to find a way to tie into the Oceanic theme. Potential date for SRP Kick Off: Saturday, June 11th. Perhaps we will “Build the Lost City of Atlantis”!
 - Looking to have a storywalk for mid May
- **Online Resources**
 - Our OverDrive collection via GMLC is connected and people have been using it. Please try it out if you haven’t already. You can use our audiobooks and ebooks via a regular internet browser or on a mobile device via the Libby App. If this is hard to figure out, let me know.
 - Four discreet borrowers managed to borrow a total of 18 items via OverDrive. 16 were borrowed via the Libby App, and two via a computer browser. 7 were Audio Books, and 9 were ebooks. 6 were juvenile titles, and of those, four were audio books.
- **Grant Updates**
 - Purchased new printer with ARPA money
- **In the Library**
 - Neighborhood boys have been helping with fish tank maintenance
- **Volunteers**
 - We have three potential volunteers interested in staffing the circulation desk on Saturdays, but none have committed so far. We also have one volunteer who is interested in helping me put together an advocacy group for the library. Also, a neighborhood youngster is interested in helping with the fish tank!
 - I have tentatively scheduled a volunteer training event for Saturday, March 26.
 - Would still like to plan a volunteer appreciation event.

Submitted respectfully,
Dena Marger 1/27/22