

**Lydia Taft Pratt Library
Board of Trustees Meeting
May 26, 2022**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:15pm. Attending the meeting were Dave Schottland, Dena Marger, and Jeanne Bristol. There were no visitors.

Additions to Agenda

No additions to the agenda were made.

Approval of Minutes of Previous Meeting

The previous board meeting minutes were reviewed. A motion was made by Lyle to approve the minutes, which was seconded by Dave, and the motion passed.

Treasurer's Report

-Budget Report

The budget report was distributed and discussed.

-Warrant Approval

Dave made a motion to approve the warrant, which was seconded by Jeanne and the motion passed.

Librarian's Report

The complete Librarian's Report can be found at the end of this document.

Old Business

-Covid Protocols

The library is going to continue requiring masks indoors.

-Dummerston Community Center Board Report

When Jeanne and Dave attended the DCC's meeting on Monday, May 2, the library was given permission to use their basement for sorting books, leading up to the May 14 book sale. The library will also be able to rent the Meeting Room for a two-hour children's program on Saturday, June 11.

-Update on ARPA and Technology Grants

- The library received the \$300 grant from the Vermont Department of Libraries for Summer Programming.
- The library will be receiving \$900 which is a **second** disbursement of ARPA funds from the money that went from the State to the IMLS to the Department of Libraries.

- The library has until July 15 to spend the **first** ARPA disbursement from the Vermont Department of Libraries.

-June Movie Night

On Saturday, June 11 at 8:00, the library will be showing *The Princess Bride*.

-Strategic Planning

Strategic planning is on hold for the time being.

New Business

Board of Trustees Roles

- Dave agreed to take on the role of writing thank-you notes as they are needed.
- Dena suggested that we all read about and determine what roles and duties we take on as trustees.

Adjourn

At 5:10 pm Dave motioned to adjourn the meeting. Lyle seconded, and the motion passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
May 2022**

Statistics for April 29 - May 26 , 2022:

- **Library Visits**

	Attendance	Last month
Adult Visits	88	92
Children Visits	26	15
Total Visits:	114	107

- **Materials Circulation**

	Books	Children's
LibraryWorld	116	35
LW Renewals	37	

ILL	8	
Audio/Ebooks (GMLC/OverDrive)	54	17
Total Circulation	215	
Tot Circ last month	175	

Programs

	<u>Date</u>	<u>Adults</u>
Grange Senior Luncheon	5/24	8
Totals:		8

Overdrive Via Libby Usage Stats	4/27/22-5/26/22
Total Checkouts	54
Distinct Users	5
Adult Fiction	29
Adult Nonfiction	5
Juvenile Fiction	17
Young Adult Fiction	3
Ebooks	19
AudioBooks	35

Narrative

- **Programs**
 - Summer Reading Program
 - I am planning a SRP Kick Off event for Saturday, **June 11** ("Help Rebuild the Lost City of Atlantis!") in conjunction with our first Cinema Beneath the Stars event (The Princess Bride)

- The StoryWalk is coming down on Saturday, and we will be getting a new one soon.
 - SRP Programming Grant for \$300 has arrived. This will pay for the VINS program on Friday, August 12 at 3:00, for \$245. Because I arranged to have Moore Free do a similar program that same day with them, we will not have to pay any milage costs. VINS will send an invoice the end of July.
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- **Community Outreach**
 - We need more volunteers of all varieties: Most importantly, we need saturday library staff volunteers, and a new board member/treasurer. We could also use help with programming. I am about to put out a lot of calls for summer volunteers.
 - Have been working on building a new website
 - Will have library cards ready soon
 - **Grant Updates**
 - I submitted the proposal for the second ARPA grant funding on May 18th. This grant is for \$983, and will mostly be spent on increasing collection diversity and accessibility items.
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 - **Professional Development**
 - I have rejoined the Vermont Library Association and am planning to attend the Annual Conference on June 1. This is a Wednesday, and I am working on getting coverage at the library. I am also planning to attend a meeting the following wednesday in Williamsville about Digital Preservation Practices.

Submitted respectfully,
Dena Marger 5/26/22