

**Lydia Taft Pratt Library
Board of Trustees Meeting
June 23, 2022**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 4:59pm. Attending the meeting were Dave Schottland, Dena Marger, Phyllis Emery, and Jeanne Bristol. There were no visitors.

Additions to Agenda

No additions to the agenda were made.

Approval of Minutes of Previous Meeting

The previous board meeting minutes were reviewed, and a correction was made to the adjournment time, which had stated that the board had adjourned at 5:10pm. The correct time was 6:10pm. A motion was made by Lyle to approve the corrected minutes, which was seconded by Jeanne, and the motion passed.

Treasurer's Report

-Budget Report

The budget report was distributed and discussed.

-Warrant Approval

- May Warrant: Lyle brought to the board's attention that she had made a mistake with the May warrant, having missed \$218.00. A motion was made by Dave to reapprove the corrected May warranted, which was seconded by Jeanne, and the motion passed.
- June Warrant: The warrant for June was reviewed and discussed. A motion was made by Lyle to approve the warrant, which was seconded by Dave, and the motion passed.

-Petty Cash

Dave made a motion to keep \$100.00 in petty cash on hand in the library. This was seconded by Jeanne, and the motion passed. Lyle will talk with Town Treasurer Charlotte Neer Annis regarding how the library can go about maintaining a petty cash supply in the library.

-CD Renewal

Dave made a motion to roll over our current CD for another six months. This was seconded by Lyle, and the motion passed.

Librarian's Report

- The complete Librarian's Report can be found at the end of this document.

- Lyle made a motion for Dena to spend the rest of the ARPA grant, and invoices will be sent to Charlotte by July 15. Phyllis seconded the motion, and the motion passed.

Old Business

-Covid Protocols

The library is going to continue requiring masks indoors. This rule will remain in effect for the foreseeable future, and “Covid Protocols” will be removed from upcoming meeting agendas.

-Dummerston Community Center Board Report

Jeanne and Dave did not attend the DCC’s June meeting, so there was no news to report.

-Strategic Planning

Strategic planning is on hold for the time being.

New Business

-Approval of Mission Statement

Dave made a motion to approve the library’s revised mission statement, which was seconded by Lyle, and the motion passed.

-Rental Agreement

The new rental agreement from the Dummerston Community Center was discussed, which was increased by 50% from \$2200.00 to \$3300.00 per year. Dave made a motion to hold off on signing the agreement, which was seconded by Jeanne, and the motion passed.

Adjourn

At 6:15pm Dave motioned to adjourn the meeting. Lyle seconded, and the motion passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN’S REPORT
June 2022**

Statistics for May 27 - June 23 , 2022:

- **Library Visits**

	Attendance	Last month
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Adult Visits	108	88
Children Visits	22	26
Total Visits:	130	114

- **Materials Circulation**

	Books	Children's
LibraryWorld	82	42
LW Renewals	21	
ILL	6	
Audio/Ebooks (GMLC/OverDrive)		
Total Circulation		
Tot Circ last month	215	

Overdrive Via Libby Usage Stats	This Month	Last Month 4/27/22-5/26/22
Total Checkouts	57	54
Distinct Users	6	5
Adult Fiction	25	29
Adult Nonfiction	4	5
Juvenile Fiction	22	17
Young Adult Fiction	6	3
Ebooks	18	19
AudioBooks	39	35

Programs

<u>Date</u>	<u>Programs</u>	<u>Participation</u>
6-11-22	SRP Kick Off Event	3 kids 7 adults
6-11-22	Movie: Princess Bride	3 kids (YAs) 14 adults
6-22-22	Senior Lunch	7 adults

Narrative

- **Programs**

- Summer Reading Program

- Summer Reading Program kickoff was good, but not as well attended as I would have hoped. This indoor program would have worked better over the winter.
- We've received a new StoryWalk that needs to be installed.
- Our first movie went well: 17 total participants

- **Grant Updates**

- First ARPA grant money must be spent by July 15.

Submitted respectfully,
Dena Marger 6/23/22