

**Lydia Taft Pratt Library
Board of Trustees Meeting
October 18, 2022**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:05pm. Attending the meeting were Dave Schottland, Dena Marger, Phyllis Emery, and Jeanne Bristol.

Additions to Agenda

No additions were made.

Recognition of Visitors

There were no visitors at this meeting.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Dave to approve the minutes, which was seconded by Lyle, and the motion passed.

Treasurer's Report

-Budget Report

The 2023/2024 budget was reviewed and discussed.

-Warrant Approval

A motion was made by Lyle to approve this month's warrant, which was seconded by Jeanne, and the motion passed.

Librarian's Report

- The complete Librarian's Report can be found at the end of this document.
- Dena would like for marketing to be considered more often.
- The future of library movie nights was discussed. The library will need to determine how often we have them and whether the community actually wants them. Phyllis suggested having the movie nights on a specific day each month during the summer, so that people always know when to expect them.

Old Business

-Dummerston Community Center Board Report

The DCC is having a Halloween event and encourages the library to open its doors to the public that evening.

-Library Cards

Dena is still planning to finalize library cards.

-Strategic Planning / Community Meeting

The board discussed this meeting, which was on October 12.

New Business

-Annual Appeal Letter

Lyle has drafted a letter for the rest of the board to read and edit as necessary.

Executive Session If Necessary

Executive Session did not take place.

Adjourn

At 6:34pm Dave motioned to adjourn the meeting. Lyle seconded, and the motion passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
October 2022**

Statistics for September 23 - October 18, 2022:

- **Library Visits**

	Attendance	Last month
Adult Visits	92	107
Children Visits	10	12
Total Visits:	102	119

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	64	
LW Renewals	8	
ILL	6	
Audio/Ebooks (GMLC/OverDrive)	38	
Total Circulation	116	

Tot Circ last month	231	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	38	42
Distinct Users	5	5
Ebooks	16	
AudioBooks	22	

Programs

<u>Date</u>	<u>Programs</u>	<u>Participation</u>
10/8	Movie Program	4 Adults, 2 Kids
10/18	Needlework Program	
10/24	Book club: The House in the Ceruleand Sea	Postponed until November
10/31	We will be open for Halloween, which is a Monday evening	

Narrative

- **Programs**

- Few people attended the Movie program, likely due to the cold weather
- We'll be open for Halloween, which is a Monday in conjunction with the Community Center Halloween. Will be interesting to see how they pull that off without Melody. I'm considering showing a movie in the library while we are open, as well as doing indoor movies throughout the winter.
- People have expressed interest in a needlework program, so it's scheduled for October 18.
- NaNoWriMo is National Novel Writer's Month, and it happens in November, and is something I participate in. I'll be looking to have a write-in program, sometime during the month.

- **Grant Updates and Strategic Planning**

- Deadlines for the reports for the Summer Reading Program grant that we received as well as for the ARPA Collections grant that we received have been extended. I am hoping to send both of these off this week.
- I applied for the Jordan Miller Storytelling Mini-Grant (\$500) to bring a storyteller program to the library. The winner of this grant will be announced on November 1.
- I attended a workshop on Grant Opportunities for Historic Building Renovation project planning. **The following four Vermont organizations WILL be making substantial amounts of grant money available for renovation of historic buildings including libraries, over the coming year**
 - Vermont Department of Libraries: ARPA Capital Projects Fund
 - Preservation Trust of Vermont:
 - Planning Grants
 - Paul Bruhn Fund <https://ptvermont.org/paul-bruhn-fund/>
 - Division For Historic Preservation: <https://accd.vermont.gov/historic-preservation>
 - Vermont Arts Council
- Most of these grants are competitive, which means that funding is not guaranteed with application.
- Many of these organizations will make matching grants. This means we need a Friends/Advocacy/Fundraising group to be functional. For example, they will give us \$20,000 as long as we can also raise that amount of money.
- *Fortunately, Catherine has agreed to head up our Friends/Fundraising committee. The first meeting of that committee is scheduled to happen in early December*
- The next meeting to gather community input towards our strategic planning is scheduled for November. I am looking into getting outside facilitation for this meeting.

Submitted respectfully,
Dena Marger 10/18/22