

**Lydia Taft Pratt Library
Board of Trustees Meeting
November 17, 2022**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:06pm. Attending the meeting were Dave Schottland, Dena Marger, Phyllis Emery, and Jeanne Bristol.

Guests: Patty Walior

Additions to Agenda

Strategic planning was swapped with marketing.

Recognition of Visitors

Patty Walior was welcomed to the meeting.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Dave to approve the minutes, which was seconded by Lyle, and the motion passed.

Treasurer's Report

-Budget Report

The budget was reviewed and discussed.

-Warrant Approval

A motion was made by Lyle to approve this month's warrant, which was seconded by Phyllis, and the motion passed.

Librarian's Report

The complete Librarian's Report can be found at the end of this document.

Old Business

-Dummerston Community Center Board Report

No news was reported.

-Annual Appeal Letter

Letters will be mailed out in the next week or two.

New Business

-Library Cleaner

- Jeanne will speak with Jean Momaney about if and when the DCC bathrooms are cleaned.

- Dave is going to speak with a professional cleaner about the possibility of coming to clean the library once a month.
- The library board will decided next month whether they will hire a new cleaner.

-Alternate Library Space

Alternate spaces were discussed, should the DCC not continue to work out as a home for the library.

-Strategic Planning

- The next meeting is this Monday, 11/21 at 5:30pm.
- Catherine O’Callaghan will be attempting to put together a friends of the library group. She will be given time to speak about this at Monday’s meeting.
- Melody Stone will also be given time at the meeting to speak about a new DCC board.
- Dena would like to have a professional to facilitate the meeting on Monday, and she has found someone local who can do it.
- Lyle made a motion to pay an outsider facilitator (\$75) to facilitate Monday’s meeting. This was seconded by Dave, and the motion passed.

Executive Session If Necessary

Executive Session did not take place.

Adjourn

At 6:24pm Lyle motioned to adjourn the meeting. Phyllis seconded, and the motion passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN’S REPORT
November 2022**

Statistics for October 19 - November 17, 2022:

- **Library Visits**

	Attendance	Last month
Adult Visits	89	92
Children Visits	26	10
Total Visits:	115	102

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	64	32
LW Renewals	14	
ILL	17	
Audio/Ebooks (GMLC/OverDrive)	51	
Total Circulation	146	
Tot Circ last month	116	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	51	38
Distinct Users	7	5
Ebooks	26	
AudioBooks	25	

Programs

<u>Date</u>	<u>Programs</u>	<u>Participation</u>
10/18	Needlework Program	3
11/15	Needlework Program	0
11/14	Book club: The House in the Cerulean Sea	8

Narrative

- **Programs**
 - I put in the order for free SRP Swag from CSLP (Swag is not free but VTLIB pays) book trackers, stickers, posters, etc.

- A few folks stopped in the library on their way to the Community Center Halloween.
- Two people showed up for the October 18 Needlework club, and none showed up on the Nov. 15. I think it was just a combination of factors, but I do think folks are interested in this club.
- A NaNoWriMo is National Novel Writer's Month, and a NaNo program is scheduled for this Saturday
- The book club was well attended (8 people). Next book is Killers of the Flower Moon, and will be on December 19

- **Grant Updates and Strategic Planning**
 - I submitted final reports for the ARPA funding that we received for Materials and Supplies. I've been Posting about the materials purchased on our facebook page
 - I submitted the final report for the SRP grant
 - We did not receive the Jordan Miller Storytelling Mini-Grant (\$500) to bring a storyteller program to the library. This was a competitive grant.
 - Our first Strategic Planning meeting to gather Community Input happened on October 12, and was attended by 12 people. Our second meeting is scheduled for November 21.
 - The first meeting of the Lydia's Friends group is scheduled to meet on Monday, December 5 at 5:30.

- **Library**
 - The door has reached a crisis state and needs to be replaced. A replacement door will cost somewhere around \$229.
 - I've been trying to display all the new books purchased with grant funding, but display space is limited.

Submitted respectfully,
Dena Marger 11/17/22