

**Lydia Taft Pratt Library
Board of Trustees Meeting
December 15, 2022**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:05pm. Attending the meeting were Dave Schottland, Dena Marger, Phyllis Emery, and Jeanne Bristol.

Guests: Patty Walior

Additions to Agenda

- Strategic Planning / Friends of the Library
- Elections

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Dave to approve the minutes, which was seconded by Phyllis, and the motion passed.

Treasurer's Report

-Budget Report

The budget was reviewed and discussed.

-Warrant Approval

A motion was made by Lyle to approve this month's warrant, which was seconded by Dave, and the motion passed.

Librarian's Report

The complete Librarian's Report can be found at the end of this document.

Old Business

-Dummerston Community Center Board Report

At their monthly meeting, Jeanne asked the DCC Board for various dates that the library might use the Meeting Room.

-Annual Appeal Letter

Letters have been mailed out via Minuteman Press.

-Library Cleaner

Dave will be stopping by on Tuesday, December 20 with a professional cleaner who may take the job of cleaning the library.

New Business

-CD Rollover

Dena suggested that the board rollover the current certified deposit for another six months, and then use that money to purchase some new furniture/shelving for the library.

-Strategic Planning / Friends of the Library

The new Friends of the Library group held its first meeting on December 6th. The meeting was attended by Catherine O’Callaghan, Dena Marger, Christy Jackson, Jeanne Bristol, Lisa Blake, Pat Putnam, and Oriana Barros (via Zoom).

-Elections

- Lyle is up for reelection and will need to collect sixteen signatures on a petition.

Adjourn

At 6:16pm Dave motioned to adjourn the meeting. Phyllis seconded, and the motion passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN’S REPORT
December 2022**

Statistics for November 18 - December 15, 2022:

- **Library Visits**

	Attendance	Last month
Adult Visits	82	89
Children Visits	9	26
Total Visits:	91	115

- **Materials Circulation**

	Books	Children’s and YA
LibraryWorld	118	33
LW Renewals	12	
ILL	13	

Audio/Ebooks (GMLC/OverDrive)	43	
Total Circulation	186	
Tot Circ last month	146	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	43	51
Distinct Users	6	7
Ebooks	18	
AudioBooks	25	

Programs

<u>Date</u>	<u>Programs</u>	<u>Participation</u>
12/13	Needlework Program	2
12/19	Book club: Flowers of the Killer Moon	3

Narrative

- **Programs**
 - I'm thinking about doing an indoor Movie program for small kids over the winter, especially during school vacations.
 - Next book club is on Monday, January 23. Book: The Bean Trees by Barbara Kingsolver.
 - Next needlework club: January 10

- **Grant Updates**
 - I attended this program on December 6: *ALA Libraries Transforming Communities Webinar*. ALS is disbursing 300 of these grants: 250 for \$10K and 50 for \$20K for accessibility projects. The application window will be from November 1st, 2022 until February 28th, 2023.
 - I attended this program on December 13: *Local Advocacy: Municipal ARPA Funding, the Creative Economy, and Strategic Plans*: Probably more applicable for the future DCC than us.
 - In cooperation with the **Preservation Trust of Vermont**, the 1772 Foundation has funding available in the form of 1:1 matching grants of \$5,000 – \$10,000 for historic preservation projects. Buildings must be owned and operated by a 501c3 non-profit organization to be eligible for funding. Eligible projects include exterior

painting, finishes, and surface restoration; upgrades to/installation of fire detection; lightning protection and security systems; repairs to/restoration of porches, roofs, and windows; structural foundation and sill repair/replacement and chimney and masonry repointing.

- **Strategic Planning**

- Our Community Meeting to gather community input happened on November 21, and was facilitated by Luella Strattnr. It was attended by 18 people.
- A group of people who are considering stepping onto the DCC board met on Dec. 5 at the grange.
- The new LTP Friends Group met on December 6, 5:30, in the community room of the DCC, organized by Catherine, who said she'd get pizza!
- I attended a Selectboard budget meeting along with Pam M. who wanted to ask for an appropriation for the DCC to be added into the budget. The selectboard was more interested in discussing how Pam or others might join the present DCC board than responding to her request. I accompanied her as support, as the library obviously has an interest in what happens with the building that houses the library and the DCC. I learned that several members of the Selectboard are unclear that the library is a municipal library and how we got to be that way and what that means. They suggested that our status was akin to that of the DCC, although the DCC is a non-profit and we are not. (Because we are the town municipal library.)

- **Library**

- The door has been repaired, although it's not as pretty as it once was. The panels of the door came apart, and then usage of the door led to further damage. The DCC believes we broke the door, and are charging us for its repair. The cost of the repair came to more than a replacement door would have been. Looking forward to working with a new DCC in the future.
- It's time to renew our membership in GMLC, which is the way we get access for our users to OverDrive ebooks and audiobooks. When they receive our renewal form, they will send an invoice, which, given the number of our users (319) and the number of checkouts in the past year (311) will be \$262.20. If we do not renew, we will have no ebooks service to offer. Also, I just found out there is a \$300 fee to withdraw! So, I'm recommending we renew.
- I've been trying to display all the new books purchased with grant funding, but display space is limited. Looking forward to a future where we have more space.

Submitted respectfully,
Dena Marger 12/17/22