

**Lydia Taft Pratt Library
Board of Trustees Meeting
January 26, 2023**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:02pm. Attending the meeting were Dave Schottland, Dena Marger, Phyllis Emery, and Jeanne Bristol. There were no guests.

Additions to Agenda

No additions were made to the agenda.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Lyle to approve the minutes, which was seconded by Jeanne, and the motion passed.

Treasurer's Report

-Budget Report

The budget was reviewed and discussed.

-Warrant Approval

- Zeke Goodband informed Dena that the town will be using ARPA funds to pay for the repaired door, so the cost has not been included on this month's warrant.
- A motion was made by Lyle to approve this month's warrant, which was seconded by Jeanne, and the motion passed.

Librarian's Report

- There will be a program on February 11th called Fundamentals of Fermentation: Sour Dough Bread, which will be presented and led by a Dummerston community member. Dave made a motion for the library to cover the cost of this program. Phyllis seconded the motion, and it passed.
- On February 14th, the knitting group will be meeting at 6:00.
- Statistics from the Librarian's Report can be found at the end of this document.

Old Business

-Dummerston Community Center Board Report

Jean Momaney would like all Meeting Room requests to be put in writing.

-Library Cleaner

The person who cleaned in January will not be returning to clean. The board will be contacting other people who have shown interest in the job.

New Business

-Trash Removal

Dena has been bringing the library trash to the dump. Dave made a motion for Dena to be compensated for the cost of disposing of the trash, which was seconded by Lyle, and the motion passed. Dena will provide the board with receipts and mileage as necessary.

-Interlibrary Loan Policy

Dena presented the board with an updated interlibrary loan policy. Lyle made a motion to approve the policy, which was seconded by Dave, and the motion passed.

Executive Session

At 6:15 the board entered Executive Session. At 6:35 the board exited Executive Session.

Adjourn

At 6:35pm Dave motioned to adjourn the meeting. Lyle seconded, and the motion passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
January 2023**

Statistics for December 16 - January 26, 2022:

- **Library Visits**

	Attendance	Last month
Adult Visits		82
Children Visits		9
Total Visits:		91

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	166	
LW Renewals	37	
ILL	14	
Audio/Ebooks (GMLC/OverDrive)	53	
Total Circulation	270	

Tot Circ last month	186	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	53	43
Distinct Users	11	6
Ebooks	17	18
AudioBooks	36	25

Programs

<u>Date</u>	<u>Programs</u>	<u>Participation</u>
1/10	Needlework Program	3
1/23	Weather cancellation	