

**Lydia Taft Pratt Library
Board of Trustees Meeting
October 5th, 2023**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:00pm. Attending the meeting were Dave Schottland, Dena Marger, Jeanne Bristol, and Phyllis Emery (via phone call when we began our budget discussion).

Guests: None

Additions to Agenda

Annual Appeal

Recognition of Visitors

There were no visitors.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Lyle to approve the minutes, which was seconded by Jeanne, and the motion passed.

Treasurer's Report

-Budget Report

The budget was presented and discussed.

-Warrant Approval

A motion was made by Lyle to approve this month's warrant, which was seconded by Dave, and the motion passed.

Librarian's Report

The complete Librarian's Report can be found at the end of this document.

Old Business

-Dummerston Community Center Board Report

It is unknown when the library will be able to use its storage room in the basement again.

-Budget Work

- The 2024/2025 budget was discussed.
- Lyle made a motion to send the current draft of the 2024/2025 budget to the Select Board. This was seconded by Jeanne, and the motion passed.

New Business

-Annual Appeal

- Dena suggested rewriting the library’s annual appeal letter.
- Dave offered to redraft the current letter we use.

Adjourn

At 6:16pm Dave motioned to adjourn the meeting. Lyle seconded, and the motion passed.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN’S REPORT
October 2023**

Statistics for Aug 24 - October 4, 2023:

Statistics:

(Did not compile statistics for the September 7th meeting, since we’d just met recently.)

Statistics for Aug 24 - Oct 4 , 2023:

- **Library Visits**

	Attendance	Last month
Adult Visits	109	90
Children Visits	10	23
Total Visits:	119	113

- **Materials Circulation**

	Books	Children’s and YA
LibraryWorld	118	43
LW Renewals	35	
ILL borrowed	13	
ILL Lent	3	
Audio/Ebooks (GMLC/OverDrive)	63	

Total Circulation	232	
Tot Circ last month	221	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	112	63
Distinct Users	20	13
Ebooks	48	23
AudioBooks	64	40

Programs

<u>Date</u>	<u>Programs</u>	<u>Participation</u>
	Event/Attraction Passes	3
9/25	Book Club: Personal Librarian	8
9/23	Stitching club	3
Total participation		14

Narrative

- We have officially signed on to the VTLIB courier. Service is scheduled to begin on Thursday, October 5.
- The book club is scheduled to meet again on October 30. The next book is *The Sentence* by Louise Erdrich. Copies have been ordered, and reportedly shipped, but have not arrived as of this writing. It is unclear if they will arrive via USPS or the Courier.
- Work is progressing on the new website. Hoping to be able to announce it before the end of this month.
- The needlework club will meet again on October 28
- Halloween happens on Tuesday, October 31. The library will be open until 6 on that day and will distribute sugary treats, and potentially have other activities as well.
- Annular Solar Eclipse is happening on Saturday, October 14. LTP has eclipse glasses to distribute
- I am continuing to look into what it will take to switch our ILS over to the Catamount consortium

Submitted respectfully,
Dena Marger 10/04/23