

**Lydia Taft Pratt Library
Board of Trustees Meeting
November 2nd, 2023**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:05pm. Attending the meeting were Dena Marger, Jeanne Bristol, Phyllis Emery, and Dave Schottland (via Zoom).

Guests: None

Additions to Agenda

Budget Proposal for Select Board

Recognition of Visitors

There were no visitors.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Lyle to approve the minutes, which was seconded by Jeanne, and the motion passed.

Treasurer's Report

-Budget Report

The budget was presented and discussed.

-Warrant Approval

- Priority Express is now shown on this month's warrant.
- A motion was made by Lyle to approve this month's warrant, which was seconded by Dave, and the motion passed.

Librarian's Report

The complete Librarian's Report can be found at the end of this document.

Old Business

-Dummerston Community Center Board Report

No report was given, as the DCC had not yet held its monthly meeting.

-Website

Lyle made a motion to pay our web designer Meg McCarthy when the website is finished and an invoice is received. Jeanne seconded the motion, and it passed.

New Business

-Annual Appeal Letter

Lyle made a motion to send out the current, updated annual appeal letter. This was seconded by Jeanne, and the motion passed.

-Catamount Network

- Dena proposed that LTP join the Catamount Library Network.
- Membership in the network would enable us to upgrade our library software system, which would provide a better user experience for our community.
- Additionally, library users would easily be able to request books from other Catamount member libraries, essentially expanding our collections for our users. Consortium books would arrive at our library via the courier system that we've recently joined.
- At \$700 a year, this is a slight increase in cost over what we've been paying for the LibraryWorld software. There would also be one-time setup costs.
- Membership in Catamount requires that we are professionally staffed for at least 15 open hours/week. Presently, we have 12 professionally staffed open hours/week
- Lyle will consult the town treasure to determine what the actual cost of being open and professionally staffed for 15 hours/week would be. At that point, the board will discuss this cost and whether it fits within the library budget.

-Budget Proposal for Select Board

Dave, Jeanne, and Phyllis will be attending the Select Board meeting on Wednesday, November 15th to discuss the library's budget proposal for 2024/2025.

Adjourn

At 5:58, Lyle made a motion to adjourn, which was seconded by Dave, and the meeting concluded.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
October 2023**

Statistics for Oct 5 - Nov 2 , 2023:

- **Library Visits**

	Attendance	Last month
Adult Visits	112	109
Children Visits	27	10
Total Visits:	139	119

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	89	28
LW Renewals	21	
ILL borrowed	8	
ILL Lent	5	
Audio/Ebooks (GMLC/OverDrive)	110	
Total Circulation	233	
Tot Circ last month	232	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	110	112
Distinct Users	14	20
Ebooks	20	48
AudioBooks	90	64

Programs

<u>Date</u>	<u>Programs</u>	<u>Participation</u>
	Event/Attraction Passes	2
10-30	Book Club: The Sentence	6
10-31	Halloween	37
Total participation		8

Narrative

- Very happy with Courier service so far!
- Book Club: Next book: The Price of Salt, Patricia Highsmith, happening on Monday, November 30
- The new website is nearly ready to unveil.
- I am continuing to look into what it will take to switch our ILS over to the Catamount consortium. It seems that we can not join the consortium if we don't have a minimum of 15 hours of paid professional staff each week. At present we have 12 hours of paid professional staff. Looking in to what it would take for win,win,win. (i.e. more open hours available to the community, better ILS/online experience, and reasonably paid library staff.)

Submitted respectfully,
Dena Marger 11/02/23