

**Lydia Taft Pratt Library
Board of Trustees Meeting
January 4th, 2024**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:01pm. Attending the meeting were Dena Marger, Jeanne Bristol, Phyllis Emery, and Dave Schottland.

Guests: None

Additions to Agenda

- Fundraising
- Meeting with Select Board About Budget Proposal

Recognition of Visitors

There were no visitors.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Lyle to approve the minutes, which was seconded by Phyllis, and the motion passed.

Treasurer's Report

-Budget Report

The budget was presented and discussed.

-Warrant Approval

A motion was made by Lyle to approve this month's warrant, which was seconded by Dave, and the motion passed.

Librarian's Report

- The complete Librarian's Report can be found at the end of this document.
- Dave made a motion to use the library's current budget to fund three extra hours for the librarian to work on Saturdays, until the town can potentially fund the extra hours beginning on July 1st. Phyllis seconded the motion, which was discussed, and the motion passed.

Old Business

-Dummerston Community Center Board Report

The DCC has not yet met this month, so no report was given.

-Annual Appeal Letter

Thank-you letters will be sent out by the board.

-Expanding Library Hours

Discussed earlier in the meeting, the board has approved three extra hours (on Saturdays) for the librarian to work.

New Business

Recruiting a New Trustee

Several people have shown an interest in becoming a trustee, and they have been given the information they need to begin the process of being elected.

Additional Space

Jeanne will inquire whether the recently vacated room next to the library is available for rent. If so, the board will potentially meet before the February meeting to discuss whether we'd like to apply for the library to rent it.

Meeting with Select Board About Budget Proposal

Several members of the board are planning to attend the Select Board's meeting on January 10th to continue discussing the library's budget proposal.

Fundraising

- Lydia's Friends is planning to hold another Geranium Festival this spring.
- Dena would like to have a mini book sale to weed out some of the books in the library.

Programming

- The library is hosting a Cookbook Club on Tuesday, January 16th at 5:30pm.
- A pre-school storytime will likely be held on Saturday mornings, led by a volunteer community member.

Adjourn

At 6:11, Dave made a motion to adjourn, which was seconded by Phyllis, and the meeting concluded.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
January**

Statistics for Dec 7 - Jan 3 , 2024:

- **Library Visits**

	Attendance	Last month
Adult Visits	86	101

Children Visits	11	19
Total Visits:	97	120

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	78	6
LW Renewals	21	
ILL borrowed	3	
ILL Lent	3	
Audio/Ebooks (GMLC/OverDrive)	81	
Total Circulation	186	
Tot Circ last month	270	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	81	125
Distinct Users	18	18
Ebooks	48	25
AudioBooks	52	100

Narrative

- The cookbook program is scheduled to meet on Tuesday, January 16. We'll have the first meeting in the library, but we'll have to figure out if we're going to have a potluck type meeting at the DCC or in the library or somewhere else.
- Results of survey: Predictably, people want morning hours, evening hours and afternoon Saturday hours. Will likely repost to allow more folks to answer and create a larger sample. The written comments were illuminating.
- Preschool program: a volunteer is interested in starting a weekly storytime program for preschoolers. Right now, the only time we could do this that makes any sense is

Saturday mornings. This would conflict with the monthly crafting group, and I think she was thinking of a weekday morning, which would probably work better for parents anyway. If we manage to increase our hours, this could happen, but I don't see it happening anytime before July at the earliest.

- Friends group will be meeting soon to start planning the spring fundraiser.
- Annual Report for the state is due Jan 12

Submitted respectfully,
Dena Marger 1/03/24