

**Lydia Taft Pratt Library
Board of Trustees Meeting
February 1st, 2024**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:00pm. Attending the meeting were Dena Marger, Jeanne Bristol, Phyllis Emery, and Dave Schottland.

Guests: Rona Johnston

Additions to Agenda

- Checking Out the Vacant Space at the Community Center

Recognition of Visitors

Community member Rona Johnston was welcomed to the meeting.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Jeanne to approve the minutes, which was seconded by Lyle, and the motion passed.

Treasurer's Report

-Budget Report

The budget was presented and discussed.

-Warrant Approval

A motion was made by Lyle to approve this month's warrant, which was seconded by Dave, and the motion passed.

Librarian's Report

The complete Librarian's Report can be found at the end of this document.

Old Business

-Dummerston Community Center Board Report

The DCC has not yet met this month, so no report was given.

-Catemount

- The librarian has begun working on Saturdays (instead of a volunteer), which now means that the library meets the requirements to be part of the Catemount Network.
- Catemount has been notified that the library now meets its requirements and would like to join the network.

New Business

-Select Board Meeting

- Lyle, Dena, Jeanne, and attended a recent Select Board Meeting, at which time they discussed the recent denial of more money for the library’s budget. The Select Board explained that all town department budgets have been cut back.
- Lyle made a motion to begin opening the library for one morning each week (10:00am – 2:00pm instead of 1:00pm – 5:00pm), beginning in March (to determine if more hours in the morning are needed).

-Meeting with DCC

On January 19th Lyle and Dave met with several members of the DCC board to discuss the possibility of renting the newly vacant space at the DCC. The DCC board will let the library know the rental cost.

-Resources to Support Trustees

Dena shared a variety of online resources and training opportunities for trustees.

-VT Statutes and Standards

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-Capital Grant

The government has made \$25,000,000 available for capital improvements to Vermont libraries.

-Fundraising Opportunities

- The librarian would like to hold a raffle during town meeting, with the hope of raising \$4,000 for the library to have the funds to be open for 20 hours each week.
- The librarian is going to speak with Lydia’s Friends about setting up this raffle.

Adjourn

At 6:39, Lyle made a motion to adjourn, which was seconded by Phyllis, and the meeting concluded.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN’S REPORT
February 2024**

Statistics for Jan 4 - Feb 1 , 2024:

- **Library Visits**

	Attendance	Last month
Adult Visits	91	86
Children Visits	12	11

Total Visits:	103	97
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- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	126	33
LW Renewals	28	
ILL borrowed	11	
ILL Lent	5	
Audio/Ebooks (GMLC/OverDrive)	67	
Total Circulation	237	
Tot Circ last month	186	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	67	81
Distinct Users	13	18
Ebooks	22	48
AudioBooks	45	52

Programs

Date	Program	Attendance
1/22/24	Fiction Book Club (<i>Invisible Life of Addie LaRue</i>)	10
1/23/24	Cook Book Club	5

Narrative

- The cookbook program is off to a good start. Five excited community cooks showed up, and chose the theme of Vermont/New England cooking to begin, based on the books available from the library. We are ordering a set of "Asian Cookbooks" via the KitKeeper club, so the next theme will be Asian Cooking. We will meet again on Tuesday, February 13 at the library, where we will enjoy the fruits of our labor.
- Ten people came to book club this month. It was crowded in the library, and one person attended via zoom. Next book club will meet on February 26. The book is *Lessons in Chemistry*. Copies will be available at the library shortly.
- Friends group will be meeting Feb 15 at 4:30 to talk about having a fundraiser/raffle at the Town Meeting and other issues.
- Preschool program: still trying to figure out the details. Our volunteer has never done this before, and we don't have morning open hours.
- Annual Report for the state was completed and submitted on and may be viewed here: <https://collectconnect.baker-taylor.com/SurveyReport.aspx?IncludeAnno=N&Impersonate=&ResponseTypes=C&SelectSection=ALL&SectionId=&SelectLibrary=NONE&LibraryId=>

Submitted respectfully,
Dena Marger 2/01/24