

Lydia Taft Pratt Library
Board of Trustees
May 2, 2024
5:00 at the Library

Call to Order

The meeting was called to order by Vice-Chair Phyllis Emery at 5:04 PM. Attending the meeting were Dena Marger, Jeanne Bristol, and Linda Burns

Additions to the Agenda

- Policy Review

Recognition of Visitors

No visitors were in attendance

Approval of Previous Minutes

Motion was to approve minutes was made by Linda and seconded by Jeanne, all approved and motion was passed

Treasurers Report

- a. Warrant Approval – A motion was made by Linda to approve this month's warrant, which was seconded by Jeanne, all approved and the motion passed
- b. One item could not be included in the Warrant as we were not in receipt of the invoice prior to the meeting

Librarian's Report

The complete Librarian's Report can be found at the end of the document

Old Business

- a. Budget Report – Not yet completed. Linda will assist
- b. Dummerston Center Board Report – Meeting scheduled for May 6
- c. Lydia's Friends Update – report given by Phyllis
 - a. Lydia's Friends submitted a draft of a memorandum of understanding between the Library and Lydia's Friends for review. We reviewed the draft and make suggestions.

New Business

- Policy Review – Linda will begin research on current Library Policies and determine if amendments need to be made to update the policies or if new ones are needed

Adjournment

At 6:20 pm, Phyllis made a motion to adjourn, which was seconded by Linda and the meeting concluded

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
Report to the April LTP Trustees Meeting
4/4/24**

Statistics for April 4 - May 2 , 2024:

- **Library Visits**

	Attendance	Last month
Adult Visits	104	89
Children Visits	15	8
Total Visits:	119	97

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	142	63
LW Renewals	33	
ILL borrowed	11	
ILL Lent	4	
Audio/Ebooks (GMLC/OverDrive)	107	
Total Circulation		
Tot Circ last month	206	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	107	103
Distinct Users	19	20

Ebooks	83	34
AudioBooks	24	51

Programs

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
4/22	Fiction Book Club (<i>Elegance of the Hedgehog</i>)	7
4/9	Cook Book Club	5
4/11	Picture Book Story Time	7 adults, 7 kids
4/18	Picture Book Story Time	8 adults, 7 kids
4/24	Picture Book Story Time	5 adults, 3 kids

Narrative

- The Friends group has been meeting to plan the spring fundraiser and to get organized to incorporate. They are looking for people to underwrite museum passes for the library.
- The Picture Book Storytime Program plans to kicked off on April 11 and has been going really well. We have a great group of volunteer parents who have been coordinating the program, and a steady group of between 4-7 kids coming regularly.
- Summer reading program grant has been delayed due to staff turnover at Vermont Dept of Libraries, but is expected to happen in Mid-May (around the 17th?)
- Catamount update: I met with Librarian Emily Zervas at Putney Public Library, and she showed me a bit around both the back and front ends of the Catamount KOHA software. This was a required step. I will be planning to meet with the Catamount board at their monthly meeting soon.

Submitted respectfully,
Dena Marger 5/2/24