

Lydia Taft Pratt Library
Board of Trustees
June 6, 2024
5:00 at the Library and Zoom

Call to Order

The meeting was called to order by Chair Lyle Holiday at 5:00PM. Attending the meeting were Jeanne Bristol, Linda Burns (via Zoom), Phyllis Emery, Dena Marger, and David Schottland via Zoom)

Additions to the Agenda

- Librarian Vacation
- Lease Renewal
- Reorganization

Recognition of Visitors

Sam Bledsoe – Lydia’s Friends

Approval of Previous Minutes

Motion was to approve minutes was made by David and seconded by Phyllis, all approved and motion was passed

Treasurers Report

- a. Warrant Approval – A motion was made by Jeanne to approve this month’s warrant, which was seconded by Lyle, all approved and the motion passed
- b. Budget Report was presented through April 2004

Librarian’s Report

The complete Librarian’s Report can be found at the end of the document

Old Business

- **Lydia’s Friends**
 - a. Geranium Festival Fundraiser – The event was very successful. A huge “Thank You” to Lydia’s Friends, the event organizers, Businesses and people that made donations and all who attended and contributed to the success. Lydia’s

Friends will present their donation from the funds raised to the Library at a future meeting.

- b. The Lydia's Friends Memorandum of Understanding between Lydia's Friends and the Library needs to be finalized.
 - c. Lydia's Friends is working on their by-laws and 503c filing
- Policy Review – The first draft of a Policy for Unaccompanied Minors in the Library was discussed and will formally be presented at our next meeting

New Business

- **Reorganization** – a Motion was made by Phyllis and seconded by Lyle to reorganize the Trustees as follows: Linda Burns to assume the duties of Treasurer and David Schottland to assume the duties of Secretary. All approved and the motion was passed.
- **Policy Review** – Linda will begin research on current Library Policies and determine if amendments need to be made to update the policies or if new ones are needed
- **Movie Nights** – The licensing rules have changed for movies regarding whether the movies will be shown indoors or outdoors. The prices have increased with the outdoor Movie Nights being more expensive at \$200 per Movie (\$175 each for 3 Movies). The Library hopes to have at least one Movie Night during the summer if the budget allows
- **Declaration of Inclusion** – a motion was made to display the Declaration of Inclusion in the Library by Lyle, seconded by Jeanne, all approved and the motion passed
- **Librarian Vacation** – we will need a substitute Librarian in order to keep the Library open while Dena is on vacation. The estimated cost will be \$600. There is Library Substitute Pool to draw from, details on how to pay the substitute needs some additional research.
- **Seasonal Displays for Cultural and Religious observances** was briefly discussed
- **Transition to the Catamount Library Network** (an open-source multi-library shared catalog and integrated library system) is in process. The membership in the current system is good until September 2024.

Adjournment

The meeting concluded at 6:30 pm

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
Report to the June Trustees Meeting
6/7/24**

Statistics for May 3 - June 4 , 2024:

- **Library Visits**

	Attendance	Last month
Adult Visits	124	104
Children Visits	37	15
Total Visits:	163	119

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	144	
LW Renewals	38	
ILL borrowed	5	
ILL Lent	3	
Audio/Ebooks (GMLC/OverDrive)	113	
Total Circulation	303	
Tot Circ last month	297	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	113	107
Distinct Users	18	19

Ebooks	23	83
AudioBooks	90	24

Programs

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
	No adult book club this month	
5/14	Cook Book Club	5
5/9	Picture Book Story Time	8 adults, 9 kids
5/16	Picture Book Story Time	3 adults, 3 kids
5/23	Picture Book Story Time	4 adults, 3 kids
5/30	Picture Book Story Time	6 adults, 6 kids

Narrative

- By all accounts the Geranium Fest/Book Sale/Snack Sale/Silent auction was a great success. The geraniums sold out, and the silent auction has brought in over \$1000 so far.
- The Picture Book Storytime Program has been going really well. We have a great group of volunteer readers who have been coordinating the program, and a steady group of between 4-7 kids coming regularly.
- Summer reading program grant has been delayed due to staff turnover at Vermont Dept of Libraries. We have a signed grant agreement, and the money is expected to arrive before the end of June.
- LTP Book club took a month off in May, but will resume on June 24th, when we will be discussing *The Alchemist* by Paulo Coelho.
- We have received passes for the NextStage Bandwagon concerts. They have circulated three times so far. A better policy on circulating passes will be helpful.
- Our programs are publicized online on various facebook pages and in the pages of the Front Porch Forum and in our Monthly Newsletter. Publicizing everything that the library is doing is a lot of work for one person. I've been searching for a volunteer to help with promotion and publicizing, and especially looking for ongoing help with the website.

Submitted respectfully,
Dena Marger 6/4/24