

**Lydia Taft Pratt Library
Board of Trustees
July 10, 2024
5:00 PM at the Lydia Taft Pratt Library**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:00 PM. Attending the meeting were Jeanne Bristol, Linda Burns, Phyllis Emery and Dave Schottland.

Additions to the Agenda

No additions were made.

Recognition of Visitors

No visitors attended the meeting.

Approval of Previous Minutes

A motion was made by Linda to approve the previous meeting's minutes. This was seconded by Jeanne, and the motion passed.

Treasurer's Report

- a. Warrant Approval – A motion was made by Dave to approve this month's warrant, which was seconded by Phyllis. All approved, and the motion passed.
- b. The budget report was presented and discussed.

Librarian's Report

The complete Librarian's Report can be found at the end of the document.

Old Business

- a. **Dummerston Center Board Report** – The DCC is hoping to have a cooling/warming station for Dummerston residents.
- b. **Lydia's Friends MOU** – The current iteration was read and discussed. Several minor suggestions were made, which will be shared with Lydia's Friends.
- c. **Movie Nights** – Due to the cost of acquiring a movie license for outdoor movies, Movie Nights will temporarily be on hold.
- d. **Unaccompanied Minors Policy** – A motion was made by Linda to approve the revised policy, which was seconded by Dave, and the motion was passed.
- e. **DCC Bathrooms** – The trustees discussed the need for the bathrooms to be periodically cleaned. Dave suggested that it is the responsibility of the DCC, as landlords, to have the bathrooms periodically cleaned (either professionally or by

members of the DCC board). The LTP Trustees agreed that if there is a library event, the librarian will check that the bathrooms have not been left a mess and take appropriate action.

- f. **Catamount** – Details of the network were shared. Dena will need training, and there is an application fee.

New Business

- a. **2025/2026 Lease** – This lease is still being negotiated.
- b. **Executive Session** – At 5:26 Lyle made a motion to go into Executive Session, which was seconded by Linda, and the motion passed. At 6:15, the Trustees came out of Executive Session.

Adjournment

At 6:15 pm, Lyle made a motion to adjourn, which was seconded by Phyllis and the meeting concluded.

**LYDIA TAFT PRATT LIBRARY
LIBRARIAN'S REPORT
Report to the July 10, 2024 Trustees Meeting**

Statistics for June 5 - July 3 , 2024:

- **Library Visits**

	Attendance	Last month
Adult Visits	119	124
Children Visits	26	37
Total Visits:	145	163

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	121	35
LW Renewals	19	
ILL borrowed	18	
ILL Lent	7	

Audio/Ebooks (GMLC/OverDrive)	117	
Total Circulation	282	
Tot Circ last month	303	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	117	113
Distinct Users	18	18
Ebooks	28	23
AudioBooks	89	90

Programs

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
6/24	The Alchemist	5
6/11	Cook Book Club	5
6/6	Picture Book Story Time	10 adults, 6 kids
6/13	Picture Book Story Time	4 adults, 0 kids
6/20	Picture Book Story Time	4 adults, 3 kids
6/27	Picture Book Story Time	2 adults, 2 kids

Narrative

- **Lydia's Friends** made a gift to the Library of \$762 in cash from sale of geraniums, books and refreshments. They have kept \$500 of proceeds from the recent fundraiser for start-up costs for their non-profit organization. A few items remain to be collected from the silent auction, so more funds will be coming to the library once that has happened.
- **The Picture Book Storytime Program** continues to happen regularly on Thursday afternoons, but will not happen on Thursday, July 4.
- **The Summer reading program grant** has been received, and will be used to pay for a program scheduled to happen in mid to late August. The program is still in the planning stages, but will involve circus/trapeze performers and instructors. There will be a presentation as well as participatory activities.

- **LTP Book club** will meet again on Monday, July 22, and will be discussing *The Heaven and Earth Grocery Store* by James McBride.
- I will be on vacation from July 6-July 20. The library will be closed on Thursday, July 4 and Saturday, July 6. We will be staffed by substitute librarians while I'm away.
- The Cookbook club will not meet in July, but will resume meeting on Tuesday, August 13th. Our topic will be "Grilling" and "Cupcakes"!

Submitted respectfully,
Dena Marger 7/4/24