

**Lydia Taft Pratt Library
Board of Trustees Meeting
August 1, 2024**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 5:00pm. Attending the meeting were Dena Marger, Jeanne Bristol, Phyllis Emery, Linda DeCarlo-Burns, and Dave Schottland.

Guests: Catherine O'Callaghan; Chris Brown

Additions to Agenda

No additions were made.

Recognition of Visitors

Catherine O'Callaghan and Chris Brown were recognized.

Approval of Last Month's Meeting Minutes

The previous board meeting minutes were reviewed. A motion was made by Linda to approve the minutes, which was seconded by Phyllis, and the motion passed.

Treasurer's Report

-Certificate of Deposit

Chris Brown, Dummerston's treasurer, shared with the board that the library's certificate of deposit (CD) has reached full maturity. A motion was made by Linda to close the CD and purchase a new CD. This was seconded by Dave, and the motion passed.

-Budget Report

The budget was presented and discussed.

-Warrant Approval

A motion was made by Linda to approve this month's warrant, which was seconded by Jeanne, and the motion passed.

Librarian's Report

The complete Librarian's Report can be found at the end of this document.

Old Business

-Dummerston Community Center Board Report

The DCC has not yet met this month, so no report was given.

-Lydia's Friends Memorandum of Understanding

- Lydia's Friends is now incorporated and has elected officers.

- The MOU was discussed, and both chairs will sign the final document.
- Fundraising ideas were discussed, including setting up a table at the I-91 Coffee Break rest area, hosting a garden party, and possible putting on a play.

-Lease for 2025/2026

The new lease proposal was discussed. Lyle and Linda will meet with representatives from the DCC board soon to continue discussing it.

-Dummerston Community Center Friends Rate

The DCC may be offering a discounted room rental rate for the library, including rooms like the Meeting Room and the basement.

New Business

-Job Description

- The librarian’s job description was discussed.
- The librarian suggested that “website maintenance” and “overseeing implementation of library technology” be added to the description.

-Fundraising FY2025

This was discussed earlier in the meeting as part of the Lydia’s Friends discussion.

-Executive Session

There was no executive session.

The next meeting will be held on Thursday, September 5th.

Adjourn

At 6:16, Dave made a motion to adjourn, which was seconded by Linda, and the meeting concluded.

**LYDIA TAFT PRATT LIBRARY LIBRARIAN’S REPORT
Report to the Aug 1, 2024 Trustees Meeting**

Statistics for July 4 - July 31, 2024: • Library Visits

	Attendance	Last month
Adult Visits	104	119
Children Visits	30	26
Total Visits:	134	145

• Materials Circulation

	Books	Children's and YA
LibraryWorld	125	
LW Renewals	31	
ILL borrowed	13	
ILL Lent	2	
Audio/Ebooks (GMLC/OverDrive)	102	
Total Circulation	273	
Tot Circ last month	282	
Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	102	117
Distinct Users	20	18
Ebooks	21	28
AudioBooks	81	89

Programs

Date	Program	Attendance
7/22	Book Club: Heaven and Earth Grocery Store	5
7/30	Cook Book Club Org meeting	3
7/11	Picture Book Story Time	3 adults,
7/18	Picture Book Story Time	3 adults
7/25	Picture Book Story Time	5 adults, 4 kids

Narrative

Submitted respectfully, Dena Marger 7/31/24

- **Lydia's Friends** have submitted their papers of incorporation and are presently working to set up a bank account.
- **The Picture Book Storytime Program** continues to happen regularly on Thursday afternoons.
- **The Summer reading program grant** has been received, and will be used to pay for a program scheduled to happen on Saturday, August 24th, I think we said around 11? The program is still in the planning stages, but will involve circus/trapeze performers and instructors. There will be a presentation as well as participatory activities. We'll need a tent so that people can sit in the shade, and I'm hoping we can have the following Sunday, the 25th as a potential rain date.
- Would love to begin showing movies inside, but we can't afford to do that if there is a charge every time.
- **LTP Book club** will meet again on Monday, August 26, and will be discussing The Book Woman of Troublesome Creek by Kim Michele Richardson.
- **The Cookbook club** had an organizational meeting on the 30th to discuss the next event. We will be inviting a larger group to participate in a party that will feature a variety of grilled foods as well as cupcakes! This event will not be significantly different from the grilling event that the Lydia's Friends organization had outside a few months ago.
- Our fiscal year has wrapped up, and things look better than I'd feared. If I'm reading things right, we started the year with \$22,967.86 in the bank, and ended with \$24,127.73, mostly thanks to the contributions from Lydia's Friends.

Submitted respectfully, Dena Marger 7/31/24