

**Lydia Taft Pratt Library  
Board of Trustees Meeting  
November 7<sup>th</sup>, 2024**

**Call to Order**

The meeting was called to order by Vice-chairperson Phyllis Emery at 5:00pm. Attending the meeting were Dena Marger, Jeanne Bristol, Linda DeCarlo-Burns, and Dave Schottland.

Guests: None

**Additions to Agenda**

-Librarian/Trustee Communication (discussed after the Librarian's Report)

**Recognition of Visitors**

No visitors were present to be recognized.

**Approval of Last Month's Meeting Minutes**

The previous board meeting minutes were reviewed. Linda made a motion to approve last month's minutes, which was seconded by Dave, and the motion passed.

**Treasurer's Report**

**-Budget Report**

The budget was presented and discussed.

**-Warrant Approval**

A motion was made by Linda to approve this month's warrant, which was seconded by Dave, and the motion passed.

**Librarian's Report**

The complete Librarian's Report can be found at the end of this document.

**Librarian/Trustee Communication**

This topic was discussed. The trustees will do a better job communicating their intentions and expectations with the librarian.

**Old Business**

**-Dummerston Community Center Board Report**

The DCC will be hosting a gingerbread house event on 12/14 from 2:00-4:00. The event will be led by DCC board member Carol Wood.

**-Budget Work**

Linda has worked more on the 2025/2026 budget, which she shared with the board. It will be sent to the Select Board for approval.

### **-Annual Appeal Update**

The annual appeal letter has been sent to Minuteman Press, and they will soon be mailing it out.

### **-Grant Update**

- The Building Bright Futures grant has been awarded to the Lydia Taft Pratt Library. The board expressed its appreciation to the librarian, as well as Brattleboro community member Joanne Putkey McClelland, for their hard work obtaining this grant.
- The grant is intended to support creative solutions that will improve the well-being of children from the prenatal period to age 8, their families, and the Vermont communities where they live.

### **-Vote On 2025/2026 Lease Agreement**

- A motion was made by Jeanne to accept the proposed 2025/2026 rental agreement with the Dummerston Community Center. Dave seconded the motion, and it passed.
- Chairperson Lyle Holiday will sign the agreement and return it to the DCC board.

### **-Programming (Notifications and Impact On Building)**

This was a topic from last month's meeting and required no further discussion.

### **New Business**

#### **-Charging Non-residents**

- Currently, non-residents are allowed to check out books, free of charge.
- The board will vote next month whether to charge non-residents.

#### **-Executive Session**

There was no executive session.

### **Adjourn**

At 6:51 Phyllis adjourned the meeting.

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**LYDIA TAFT PRATT LIBRARY  
LIBRARIAN'S REPORT  
Report to the Nov 7, 2024 Trustees Meeting**

### **Statistics for Oct 4 - Nov 5, 2024:**

- **Library Visits**

	Attendance	Last month
<b>Adult Visits</b>	<b>125</b>	<b>144</b>
<b>Children Visits</b>	<b>34</b>	<b>48</b>
<b>Total Visits:</b>	<b>159</b>	<b>192</b>

- **Materials Circulation**

	Books	Children's and YA
LibraryWorld	134	42
LW Renewals	59	
ILL borrowed	17	
ILL Lent	2	
Audio/Ebooks (GMLC/OverDrive)	109	
<b>Total Circulation</b>	<b>321</b>	
<b>Tot Circ last month</b>	<b>250</b>	

Overdrive Via Libby Usage Stats	This Month	Last Month
<b>Total Checkouts</b>	<b>109</b>	<b>113</b>
<b>Distinct Users</b>	<b>18</b>	<b>18</b>
<b>Ebooks</b>	<b>41</b>	<b>35</b>
<b>AudioBooks</b>	<b>68</b>	<b>78</b>

**Programs**

<u>Date</u>	<u>Program</u>	<u>Attendance</u>
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10/28	Rules of Civility	4
10/8	Cookbook Club: Cookbook exchange	2
10/3	Picture Book Story Time	2 adults
10/10	Picture Book Story Time	3 adults, 2 kids
10/17	Picture Book Story Time	4 adults, 3 kids
10/24	Stuffy Sleepover	9 kids 14 adults

### Narrative

- We submitted the application for a Vermont Early Childhood Fund Opportunity Grant. We'll know in November if we will receive funds from this grant
- The stuffie sleepover program was successful. All children, caregivers, and stuffies seem to have had a good time.
- Cookbook club will meet again on Tuesday, November 12. Theme is Harvest Fest, TG sides, and Native American Cooking. Books available at the library
- Book Club will meet on November 25th to discuss *The Handmaid's Tale* by Margaret Atwood.
- Story Time mostly continues to happen weekly, thanks to a group of volunteers.
- The library will open at Noon on November 6, so that the librarian can attend the Southern Vermont Library Director's meeting at the Moore Free Library.

Submitted respectfully,  
Dena Marger 11/5/24