

**Lydia Taft Pratt Library
Board of Trustees Meeting
February 11, 2025**

Call to Order

The meeting was called to order by Chairperson Lyle Holiday at 4:32pm. Attending the meeting were Dena Marger, Jeanne Bristol, Linda DeCarlo-Burns, Phyllis Emery, and Dave Schottland.

Guests: Stacey Kripp, Carol Wood, Randy Hickin, Lester Dunkley, Laurie Frechette, Todd Davidson, Cindy Bacigalupo

Additions to Agenda

- Discussion of Library Data

Recognition of Visitors

Everyone in the room introduced themselves, and the visitors were welcomed.

Approval of Last Month's Meeting Minutes

A motion was made by Jeanne to approve the minutes, which was seconded by Dave, and the motion passed.

Library Data

- Laurie wanted to know how many Dummerston residents utilize the library in a single month, as well as how many from out of town.
- Laurie was informed that there will be a larger meeting at the Evening Star Grange on Wednesday, February 19th at from 5:00-6:00^{PM} to address more questions about library data.
- Monthly data can be found in the Librarian's Report at the end of each month's board meeting minutes, though it is difficult for the librarian to determine which visitors might be from out of town. Only if a person uses a library card can specific information like that be determined for sure.
- Linda explained that the library director and trustees need to use the ACS (American Community Survey) data, so that they can compare the library's data with other towns.
- Todd recommended that the library director and trustees do their best to have specific numbers ready for the February 19th meeting.

Treasurer's Report

-Budget Report

An order for just under \$10,000 was placed with Lakeshore last week (for more materials related to the new children's program).

-Warrant Approval

- Linda requested that Dena begin including a column for reimbursements.

- The DCC board members were asked to provide monthly invoices for rental of half of the new room, as the Building Bright Futures grant requires such invoices.
- A motion was made by Dave to approve this month's warrant, which was seconded by Jeanne, and the motion passed.

Librarian's Report

- The complete Librarian's Report can be found at the end of this document.
- On March 1st from 10:00 until 4:00 there will be an open house for the new children's program. An informational performer named Dino Man will be performing at 2:00.
- The monthly fiction/non-fiction book club will begin meeting on Saturdays next month. The next meeting is on Saturday, March 29th.

Old Business

-Dummerston Community Center Board Report

Jeanne shared that she had met with DCC board members who would be joining the library board at the next meeting (which was this very meeting, and several DCC board members were in attendance).

-New Room Update

As indicated earlier in the meeting, more supplies and materials have been ordered for the new half-room, and the DCC will be providing monthly invoices for rental.

-Lease for New Room

- Linda asked about using a joint calendar that both the library and DCC can access.
- Randy showed Lyle and Dave how the Google Calendar via the DCC website works. The library can request dates as needed, and the DCC will need to approve and schedule such events.
- A motion was made by Linda to approve the lease for the half-room, which was seconded by Lyle, and the motion passed. Lyle then signed the lease.
- Dave pointed out that the lease includes January of 2025, which had already passed by the time the lease had been signed. The library board asked the DCC board to consider granting it an extra month without rent, as the library will have paid for the month of January without use of the room. Carol agreed that the DCC board will discuss this request.

New Business

Thank You to Jeanne Bristol and Phyllis Emery for Their Years of Service

Jeanne and Phyllis were given orchids and cards in recognition of their years of service. The library board members and director thanked both women.

Donation to Restorative Community Practice of Vermont

A donation of \$200 will be made to this organization for its service to the library.

Executive Session

Executive Session was not needed.

Adjourn

At 5:31, Dave made a motion to adjourn, which was seconded by Jeanne, and the meeting concluded.

LYDIA TAFT PRATT LIBRARY LIBRARIAN'S REPORT

December/January Report to the Feb 11, 2025 Trustees Meeting

Statistics for Dec 6 - Feb 9 , 2024:

- Library Visits

	Attendance	Last month
Adult Visits	137	68
Children Visits	31	17
Total Visits:	168	85

- Materials Circulation

	Books	Children's and YA
LibraryWorld	210	
LW Renewals	76	
ILL borrowed	25	
ILL Lent	3	
Audio/Ebooks (GMLC/OverDrive)		
Total Circulation		
Tot Circ last month	295	

Overdrive Via Libby Usage Stats	This Month	Last Month
Total Checkouts	311	111
Distinct Users	31	18
Ebooks	117	32
AudioBooks	194	69

Programs

Date	Program	Attendance
1/9	Picturebook Storytime	6 adults, 5 kids
1/14	Cookbook club: Vegetarian	10
1/16	Picturebook Storytime	5 adults, 3 kids
1/27	Book Club: Gather	6
1/30	Picturebook Storytime	2 kids 4 adults

Narrative

- Plans to build the new children's literacy and library program are proceeding in a much smaller space than we were counting on. Half the children's collection will have to remain in the Adult Library, and programs requiring space will take place there. A new part time staff has been hired. An opening day party is being planned for March 1. As of this writing (Feb 9), I don't believe a lease for any additional space has been signed.
- Cookbook club will meet next on Tuesday, February 11 at 5:30.
- Book Club is scheduled to meet next on Saturday, March 29th at 1:00pm. This is a new day and time for this club. The book to be discussed is *The Lincoln Highway* by Amor Towles.
- Story Time mostly continues to happen weekly, thanks to a group of volunteers.
- The annual report for FY 23/24, which is an annual statistical summary of the life of the library, was submitted to the state Department of Libraries on Feb 3.

Submitted respectfully,
Dena Marger 2/11/25

