

The meeting was called to order at 7:30PM at the Town Office in Dummerston Center, Vermont.

Members Present: Chairman Paul Normandeau; Clerk Lester Dunklee; Jack Manix, and Cindy Jerome

Also Present: NEMRC Founder Ernest Saunders, Town Clerk Pamela McFadden, David Newell, and Administrative Assistant Linda McCulloch

Lester moved the approval of the January 19, 2005 minutes and Warrants 16 and 16P. Cindy seconded and the motion passed.

Chairman Normandeau recognized visitors Ernie Saunders and Pam McFadden. Mr. Saunders had met with Pam previously and came prepared with a list of recommendations for upgrading our current system. The list contained 16 non-prioritized items with a cost breakdown in eight steps. Mr. Saunders reviewed the list and gave details about many of the recommendations.

The Board asked Pam what her priorities would be and she responded that two half day training sessions with a NEMRC representative would be the highest priority. This would enable her to computerize existing data from journals and at the same time learn how to use these existing features. Her second priority would be to obtain the cash receipts module.

One of Mr. Saunders' recommendations was to obtain cable internet service for backing up on-line. Jack will contact Southern Vermont Cable about available plans and costs.

The Board discussed with Pam where money might be found in the current year's budget and in the one proposed for next year. Pam suggested that changing to a leased copier might save money in the long run. Mr. Saunders explained that any personnel assistance would have to be paid for immediately, but payments for modules could be spread over several years. Once we have a module, upgrades are free.

Road Foreman Wayne Emery presented his report. The Board had received the list of engineers Wayne had submitted earlier for the Canoe Brook Road project. We are required to send a Request for Proposal (RFP) to three but Paul recommends asking six of them. Paul will work with Wayne to choose the six.

Two Mack trucks developed oil leaks and the pans had to be replaced. Ernie Woods did the work.

MSHA training is continuing.

Vermont Yankee will be sending checks to each town that participated in the Emergency Management training. Each town will have to distribute the money to individuals involved.

Continuing with correspondence, Jack will speak to Shorty about his visit to Virginia Carter and then he will respond to her in writing as she requested.

Lester will pass the communication from the Vt. Rural Fire Protection Task Force to our Fire Department.

Cindy reported that she had called Vt. Emergency Management about the lack of response to the Board's last letter. Albert Lewis was unavailable and she spoke to Duncan Higgins. He was unaware of any of our letters and requested copies. Cindy forwarded copies of the three letters sent in February 2003, June 2003 and March of 2004.

Cindy reminded the Board of a previous discussion about the possibility of one day needing a Town Manager or Town Administrator and wondered if it should be mentioned at Town Meeting. The Board thinks a Town Administrator would be more appropriate to our needs. Cindy suggests that Paul mention it when he is presenting the budget and discussing the upcoming needs in technology.

Jack will present the Capital Plan at Town Meeting and mention the sand/salt shed at that time.

The Board discussed the negative impact the proposed revision of the WRC transportation districts would have on our town. The revisions have to be approved by the legislature.

Revised zoning fees are being discussed by Alan McBean and the Planning Commission.

The Board entered Executive Session at 8:58pm to discuss real estate and personnel matters on a motion from Cindy and a second from Lester.

Following the Executive Session no action was taken and there being no further business to come before the Board, the meeting was adjourned at 9:15pm.

Approved: \_\_\_\_\_

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Paul E. Normandeau, Chairman

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Lester L. Dunklee, Clerk

Minutes: Linda McCulloch, Administrative Assistant