

UNAPPROVED

SELECTBOARD MEETING MINUTES

DECEMBER 7, 2017

This meeting was called to order by Zeke Goodband at 6:00 pm at the Town Office in Dummerston, Vermont.

**Members present:** Joe Cook, Zeke Goodband, Hugh Worden, Jerelyn Wilson, Maria Glabach

**Members absent:** None

**Also present:** Lee Chamberlin – Road Foreman, Dawn Hubbard – EMD, Rich Melanson - BCTV

**Minutes:**

On a motion by Joe and second from Jerelyn the Board voted 5-0 to approve the minutes from November 20<sup>th</sup>.

**Warrants:**

On a motion by Hugh and second from Joe the Board voted 5-0 to approve the payment of Warrants 12, Cemetery #4 and Ratify Warrants 11 & 12P.

**Public Comment:** None

**Road Foreman's Report:**

Should be receiving the grant money of \$40,000.00 for Wickopee Hill soon.

Will apply for a 2018 Better Back Roads Grant for a stone line ditching and culverts on a section of Bunker Road.

The emergency grant for \$18,000.00 has been received.

Lee & Hugh gave a recap of the workshop they attended on 12/6. The Board should budget for FY19 \$2600.00 to comply with Act 64 requirements.

Line painting is complete on Upper Dummerston Road, Schoolhouse Road, and East-West Road.

The new truck is in. Waiting on snowplow.

Lee will get the Board a budget request.

**Correspondence for information:** No items were discussed

**Correspondence for discussion and/or action:** No items were on the agenda

**New Business:**

The Board tabled the Hazard Mitigation Plan until next meeting to give members a chance to review it.

Dawn Hubbard spoke with the Board regarding the amended RERP Grant. No action was needed as this was just a change in funds allocation.

The Board and Dawn talked about her temporarily stepping back on her role as EMD. The Assistant EMD and members of the Board will assume more responsibility during an emergency event as needed. Dawn will meet on 12/13 with Board members to show them how the EOC office/equipment is operated.

On a motion by Hugh and second from Joe the Board voted 5-0 to approve the MVP health insurance plan for employees.

Jerelyn presented the Board with a proposed policy change regarding employee sick leave. On a motion by Hugh and second from Joe the Board voted 5-0 to approve the changes to the Personnel Policy regarding sick leave as required by Act 69.

Hugh brought up the employee retirement fund policy. Jerelyn will create a draft, ask VLCT to review, and present a draft to the Board.

On a motion by Joe and second from Jerelyn the Board voted 5-0 to accept with regret the Energy Committee resignation letter from William Collins.

**Unfinished Business:** No items were on the agenda

**Other Business:**

Budget Update: The Board will review worksheets.

The Board will review for next meeting the estimates for the covered bridge lighting.

The Planning Commission approved the proposed Town Plan update and sent it to the Board.

The Board will set a public hearing date for early February.

**Executive Session:** Did not enter into executive session

**Upcoming Agendas:**

Budget Work Session & EOC Walk-thru - Wednesday, December 13, 2017 5:00 pm.

Regular Meeting – Wednesday, December 20, 2017 6:00 pm.

There being no other business to come before the Board, Joe made the motion and second from Jerelyn, the meeting adjourned at 7:00 pm.

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Approved

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Zeke Goodband, Chair

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Hugh Worden, Vice-Chair

Submitted by: Maria Glabach, Selectboard Assistant