

Lydia Taft Pratt Library Trustees Meeting  
January 22, 2015  
DRAFT

Present: Dave Patriquin, Lori Miller, Karen LaRue, Sue Kern, Janet Avery

Minutes of previous meeting on December 11, 2014 approved and accepted by Board.

Treasurer' Report:

Budget was discussed and it was noted that an additional amount of \$1,780. was received as a result of the annual appeal letter making a total of \$2,775. The warrant was presented and signed.

Librarian's Report:

In regard to the question of the non-functioning emergency lights, they have been looked at but not fixed yet. Karen will follow up with the Community Center. The burned out overhead lights have been replaced.

The door into the Library will be replaced.

Bar codes have been ordered for the books.

The chain for the reading challenge project has increased and is still up.

The Trustees all praised the Reformer's article recently posted. A job well done.

All the fiction books are now on the shelves according to the author's name which is a better system for all. Karen has had the help of Natasha Clark, a high school student for this undertaking. Regarding the bar codes, if there was an additional computer – perhaps a laptop - Karen could accomplish this project of bar coding faster.

The State Children's Librarian visited Karen and admired our setup.

Old Business:

We still need to fill the trustee position being vacated by Winnie Vogt. Janice Duke withdrew her offer to serve.

A bookkeeping error was discovered in Karen's salary and a solution is being investigated. Still contemplating how we can better serve out patrons – perhaps a survey? Sue will get in touch with Amy for suggestions.

Still under discussion is the replacement of the outside sign that had to be taken down when the new doors were done. Dave will check with the CC regarding any specifics they have for it.

Holiday closings for the Library. Five National holidays were decided. New Years Day, 4<sup>th</sup> of July, Veterans Day, Thanksgiving and Christmas.

Overdue book policy brought about several suggestions. It is very important to be sure a book considered overdue is not misfiled somewhere in the library and Sue will tend to that. Other policies will be discussed by two board members along with Karen.

Meeting adjourned at 5:40. Motion by Lori and seconded by all.

Submitted by Janet Avery

