

**Lydia Taft Pratt Library
Board Minutes**

May 24, 2018

DRAFT

Present: Karen Cawrse, Barb Clark, Sue Kern, Torrey Luker, Harold Newell, Nicoal Price
Guest: David Patriquin

Call to Order:

Sue called the meeting to order at 4:15pm.

Additions to the Agenda:

Torrey added a discussion of board meeting time and day to the agenda.

Approval of Minutes of Previous Meeting:

Harold made a motion to approve the minutes from the 4/26 meeting. Torrey seconded.

Torrey made a motion to approve the minutes from the 5/10 special board meeting. Nicoal seconded.

Treasurer's Report:

Sue presented the treasurer's report.

Torrey made a motion to approve a warrant in the amount of \$1858.97. Nicoal seconded.

Karen, Sue, and Harold will discuss treasurer procedures, petty cash, and budget categories.

Little Free Library:

This item was moved up in the agenda. Dave Patriquin offered to build and donate one or two Little Free Libraries and wants the library to decide where to put them. Cost to LTP would be about \$100 to license the library with the LFL organization, which provides international recognition as well as a wooden sign. The library will stock and replenish it weekly/as needed.

In the case of locating a LFL on town property, information was received from Roger Jasaitis, Dummerston Zoning Administrator. Laurie Frechette suggested to Roger that we ask the Selectboard to waive any town fees for the project.

The board discussed possible locations and how to associate the LTP Library with the Little Free Libraries.

Barb made a motion to look into putting one to two Little Free Libraries in town. Torrey seconded.

Harold will ask about installing one LFL at the West Dummerston Baptist Church in West Dummerston. The group will also ask about installing one at the Dummerston Congregational Church in Dummerston Center.

Librarian's Report

Karen presented her report:

Statistics:

Attendance

April 26–May 22 (12 days)

Adult Visits: 150

Children Visits: 50

Total: 200

Circulation

Library World Transactions: 166 books, 14 DVD/Audio

Manual check-out: 11

Total: 191

Grange Lunch 5/23

Visit: 13

Books: 6

Other (DVD and Audiobooks): 6

Programs:

1. STEM Story Time 4/19 had 8 children and 4 adults "Welcome Spring"
2. STEM Story Time 5/10 had 2 children and 2 adults "Light"
3. STEM First Grade Visit 5/24 had 7 children and 3 adults "Light and Shadow"
4. Book Club 5/17 had 4 adults. Selection for June 21 is "The Tricking of Freya" by Christina Sunley. Copies are available now.
5. 3 Generations Collaborative borrowed a Story Walk for 5/21 for an afterschool program at Townshend Elementary. Six children and 2 adults attended.

Recorded Books:

Patrons can sign up to use Recorded Books through the library website. Karen will be announcing it on Facebook, Front Porch Forum, and in the next Views.

Grants:

Vermont Reads 2018:

Karen asked the Book Group if they were interested in reading the Vermont Reads 2018 Selection, "Bread and Roses, Too" by Katherine Paterson, part of which is set in Barre. Since there was interest from the group, Karen said she will request 25 copies of the book from Vermont Department of Humanities through their grant application process due by June 1. Jean Momaney, representing the

Community Center, said that they would be willing to collaborate on this project; i.e., share in two projects with the library to include the greater Dummerston community. First project would be an expanded book group meeting and discussion. Second project would be something historical in nature such as a panel discussion featuring immigrants in the community sharing their experiences. Another collaboration possibility is the Grange Lunch group.

Better World Books Literacy Grant:

There are grants available for one project per library, but the application is due May 31. Karen would like to write a grant requesting a replenishment of our Large Print collection for our patrons and our outreach work with the Grange Senior Lunches. Included in the request would be a wheeled mobile cart to transport the books.

OLD BUSINESS

Geranium Festival Wrap-Up:

Tentative amounts raised from the Geranium Festival are as follows:

Silent Auction (bids to be received): \$795 + \$20 donation = \$815

Food: \$204

Book Sale: \$659 - \$100 room rental fee = \$559

Geraniums: \$594 - bill from Walker Farm = \$?

The final amount will be tallied before next month's board meeting.

The group discussed changes to future book sales, including the possibility of holding the sale for two days, setting up the sale outside under a tent, advertising the early bird entry more widely, etc.

Volunteer Recognition:

A volunteer recognition event is scheduled for Tuesday, September 11, 2018 at 7pm. A save-the-date will go out to volunteers with Geranium Festival thank you letters. Further details will be discussed at a future time.

Library Trustee Training Report:

Torrey and Nicoal attended the Library Trustee training at Brooks Memorial Library on 4/28. Both felt the training was useful and will share more info and handouts at future meetings.

NEW BUSINESS

Office Bookcase:

Stanley Evans has agreed to build a large bookcase at the back of the storage area. He will donate some materials and labor. The library would need to pay for wood at an estimated cost of around \$100.

Nicoal made a motion to have the bookcase built. Barb seconded. The motion was approved unanimously.

Summer Saturday Volunteers:

Karen surveyed the current Saturday volunteers about coverage in the months of July and August. Five of the eight Saturdays are covered so far. If the hours are filled, the library will remain open on Saturdays during the summer.

Barb left the meeting at 5:15pm.

Trustee Resignation:

Sue made a motion to accept Barb Clark's resignation from the board of trustees. Torrey seconded. The board unanimously approved the resignation with well wishes and thanked Barb for her service. Sue will notify the town clerk about the resignation.

Trustee Appointment

The board will look for a trustee to be appointed until March 2019 (Town Meeting).

Community Center Board

The board discussed sending a representative from the LTPL board to the Dummerston Community Center board meetings in Barb's place.

Board Meeting Day and Time

A change to the day and time of the regular board meetings was discussed. A later meeting time would accommodate the schedules of trustees and members of the public who need child care or who work during the day.

Torrey made a motion to change the library board meeting day and time to the fourth Tuesday of the month at 6:15pm starting in June 2018. Nicoal seconded. The motion was approved unanimously.

Sue made a motion to adjourn and Nicoal seconded. The motion was approved unanimously, and the meeting adjourned at 6:00pm.

Submitted by Nicoal Price