

**Lydia Taft Pratt Library
Board Minutes**

August 28, 2018

FINAL

Present: Jeanne Bristol, Karen Cawrse, Sue Kern (by phone), Torrey Luker, Harold Newell, Nicoal Price

Call to Order:

Torrey called the meeting to order at 6:11pm.

Additions to the Agenda:

Sue added the updated by-laws to the agenda.

Approval of Minutes of Previous Meeting:

Jeanne made a motion to approve the minutes from the July 24 board meeting. Nicoal seconded. Motion approved, with Harold abstaining.

Treasurer's Report:

Harold presented the treasurer's report. The checking account balance is at \$13,245.77.

Nicoal made a motion to approve a warrant in the amount of \$564.30. Jeanne seconded. Motion approved.

Librarian's Report

Karen presented her report:

Statistics for July, 2018:

<u>Attendance</u>		<u>Saturday Attendance</u>	
		7/7	4 adults
Adult Visits	99	7/14	8 adults, 3 children
Children Visits	44	7/21	5 adults, 2 children
Grange	<u>27</u>	7/28	7 adults, 2 children
Total:	170		

<u>Circulation</u>	
Library World check-out, books	329
Library World check-out, DVD/Audio	21
Manual check-out/book club/ILL	<u>15</u>
Total:	365

Grange Lunch 7/11 7/25

Visit:	14	13
Books:	10	6
Other (DVD/Audio):	2	3

Statistics:

Karen has redesigned the statistics form to include statistics for one month at a time. This will be a clear way to do a month by month comparison. She also included the attendance stats for Saturdays in July and will again in August to indicate how these summer Saturdays are serving the community. Beginning in September we will return to our regular rotation of Saturday coverage.

Programs:

STEM Story Time July 26 had 3 children and 1 adult “Libraries Rock”

Book Club September 20 at 1:00 p.m. Time change is due to guest’s request. The selection for September is The Vermont Reads 2018 “Bread and Roses, Too” by Katherine Paterson. That meeting will be a Community Book Discussion with members of the Community Center, Senior Congregate Meal, and Dummerston Historical Society, with guest contributor State Representative Candidate Nader Hashim. Please promote the event, plan to attend if possible, and bring a dessert.

Southern Vermont Natural History Museum August 18 at 10 a.m. We had 18 children and 20 adults attending.

Story Walks: Dummerston Community Center August 11-23.

Volunteers Needed

Karen could use some volunteers who could come in and help during the time she is in the library. This is common at most libraries in this area.

VELI-STEM Final Meeting

Karen will attend the final Veli-Stem meeting at Lake Morey scheduled for Tuesday, October 16. Jeanne will cover the library from 2:30--7:00 on that date.

Revision to Loan Period

Karen requested consideration that books be checked out for two weeks instead of three. Even given three weeks, people often forget to return them or renew them for an additional three week period which means that new books do not get circulated quickly enough to meet demand for them and this becomes a service deficit/issue.

Torrey made a motion to change the loan period from three weeks to two. Harold seconded. Motion approved.

All agreed that if the new loan period doesn't work, we will change it back to three weeks.

OLD BUSINESS

Volunteer Recognition Planning

Nicoal sent out invitations to volunteers.

Torrey reported that Paul Adkins recommended two young musicians (7 & 9) who will perform three songs at the event.

Nicoal and Torrey will make and purchase desserts.

Torrey will send out a draft survey to the board for review. The survey will be given to volunteers at the event and will seek their opinions about how the library can better serve the community. Karen suggested that the survey also ask volunteers if they're interested in forming a Friends of the Library organization.

Little Free Libraries Update

Sue spoke with Laurie Frechette, who will attend the August 29 Selectboard meeting to request that the LFL be mounted on the exterior wall of the Town Office. This way, no application to the zoning board will be required.

Karen reported that David can either take off the existing LFL post in order to mount it to the building, or he could build a new LFL with windows on three sides.

Karen will speak with Laurie after the meeting and will then register the LFL with littlefreelibrary.org.

Mailbox Update

Harold will research mailbox prices and present them at the next meeting.

By-Laws Review

Torrey presented the tentative change she made to the by-laws. The day and time of the meeting were removed so the by-laws would read that the board meets "monthly at the library." Harold suggested the location also be removed to keep the wording open-ended in case of a location change.

Nicoal made a motion to remove the location of the meetings in the by-laws. Harold seconded. Motion approved.

Torrey will make the change and distribute the edited by-laws at the next board meeting.

Planning Calendar

This item will be postponed until the September meeting when Sue can attend in person.

Budget Discussion

Harold would like to discuss budget concerns. Sue, Karen, and Harold will meet prior to the September board meeting to discuss these issues and make a draft budget.

Sue made a motion to adjourn and Nicoal seconded. The motion was approved unanimously, and the meeting adjourned at 6:58 pm.

Submitted by Nicoal Price