

**UNLydia Taft Pratt Library
Board Minutes**

January 22, 2019

UNAPPROVED

Present: Jeanne Bristol, Karen Cawrse, Sue Kern, Torrey Luker, Nicoal Price

Call to Order

Sue called the meeting to order at 6:10 pm.

Approval of Minutes of Previous Meeting

Torrey made a motion to approve the minutes from the December 18 board meeting. Jeanne seconded. Motion approved.

TREASURER'S REPORT

Budget Report

Data needed to complete the report was not available due to illness of the Town treasurer.

Warrant Approval

Nicoal made a motion to approve a warrant in the amount of \$417.18. Jeanne seconded. Motion approved.

LIBRARIAN'S REPORT

Karen presented her report for December 2018:

Attendance

Adult Visits:	112
Children Visits:	23
Total:	135

Circulation

Library World check-out books:	204
DVD/Audio:	12
Manual check-out/book club/ILL:	13
Total:	229

Grange Lunch 12/12

Visit:	9
Books:	4

Other (DVD/Audio): 2

Book Club

12/20: 3

1/17: 7

Annual Report

The Department of Library's Annual Report is in progress with a deadline of January 30. The total active patrons in Library World is 283, which is an 83% increase over the 2016-17 annual report figure of 152.

Views of Dummerston

Karen submitted an informational article about LTP Library for the winter issue of Views of Dummerston. The article includes a brief questionnaire regarding library open times and days with a prize of a drawing for a free book from Everyone's Books.

Ask Your Representative

Representatives Nader Hashim and Mike Mrowicki have agreed to come to the Community Center on the last Saturday of the month beginning January 26 from 11am to 12pm for an informal drop-in opportunity to answer legislative questions. The on-going event has been publicized via Facebook, Front Porch Forum, the Town email, The Commons, and The Reformer.

Vermont Fraud Watch

AARP is offering a free series of four free programs. In collaboration with the Community Center, the programs will be held once a month on a Tuesday evening beginning in April.

OLD BUSINESS

Annual Appeal Update

So far, the annual appeal has brought in \$2,520 in donations. Karen has drafted a thank you letter and will print it. Trustees will prepare the letters for mailing.

FY2020 Budget

The board discussed the budget for FY2020 and a presentation at Town Meeting in March.

Candidates for Open Board Seats

There are no candidates yet for the two open board seats.

Library Use/Space

The board discussed future space needs and possibilities.

Little Free Libraries Update

The official sign has been affixed to the LFL at the Town Office. Karen will schedule photos and publicize it. Plans for the school's LFL were approved by the principal. David will move forward with his building plan. Karen will order a sign for the school's LFL.

Planning Calendar

Sue presented a monthly calendar prepared by Torrey to help the board with planning meeting agendas and events.

Library Closing Procedure

Karen will prepare an outline for who is notified in the event of a library closure (due to weather, illness, etc.) to be discussed and approved at the February board meeting.

NEW BUSINESS

Geranium Festival Planning: Book Meeting Room

Karen booked the Community Center room for May 17 and 18. The Geranium Festival will be held on Saturday, May 18 from 10am to 2pm.

Menezes Bequest

Karen received a call informing us that Bill Menezes left a bequest of the contents of his savings account to Lydia Taft Pratt Library. Sue will follow up on details.

Additional Fundraising

The board discussed additional fundraising ideas.

ADJOURN

Torrey made a motion to adjourn and Nicoal seconded. The motion was approved unanimously, and the meeting adjourned at 8:15 pm.

Submitted by Nicoal Price