

**Lydia Taft Pratt Library
Board of Trustees Meeting
May 25, 2021
(Draft)**

Call to Order

The meeting was called to order by Chairperson Sue Kern at 6:06pm with Dena Marger, Jeanne Bristol, Dave Schottland, Lyle Holiday, and Phyllis Emery attending. There were no guests present.

Additions to Agenda

- An addition to the agenda was made regarding town policy on part-time employee hours.
- Dena asked about strategic planning for the agenda tonight, which was added to the agenda.

Approval of Minutes from Previous Meeting

- No corrections were made to last month's minutes. Dave called for the minutes to be approved. Phyllis seconded the motion, and the motion was passed.

Treasurer's Report

- The budget report shared with the group.
- The warrant was signed by all attendees. The warrant was motioned to be approved by Lyle, which was seconded by Phyllis and thus approved.
- Lyle shared that a donation of \$25 was made in memory of Sherwood Smith from Wendy Hayward. A thank you note was discussed, but a donor address could not be identified.
- A thank-you note to Sherwood Smith's book club was discussed. A thank-you note to Linda Rood will be sent by Dave Schottland.

Librarian's Report

- Dena shared her report, which can be found at the end of these minutes.
- Lots of kids' books are getting checked out.

Old Business

-Updated COVID Protocols

- Masks inside the library will continue to be required for the time being. Every month we will reevaluate the need for masks inside the library.

-Air Purifier

- Sue recently emailed the board some information about an air purifier, which costs \$200.

- Jeanne made a motion to get purifier. Lyle seconded the motion, and the motion was passed.
- Sue offered to order purifier with two sets of replacement filters.

-Community Center Report

- Jeanne shared that the Community Center agreed to rent a room to us for \$100 10/8 9 and 10 for book sale.
- Sue asked Jeanne to request the Center Board to send the fiscal year 2022 lease to the Library Board.
- The Blakesons, who live next to the Community Center, are having a yard sale, and the Community Center has allowed their lot for parking.

New Business

-Technical Support

- Sue shared that the library printer is not working because of a connection issue. Dena knows someone who might be able to look at it. Dave offered to try fixing the issue. Dena will notify the board if it is unable to be fixed.

-Board Meeting Day and Time

- Various days and times were discussed to meet. The fourth Thursday of each month at 5pm was agreed upon for the time being.
- Dave made a motion to change the date to the fourth Thursday of every month at 5pm. Phyllis seconded the motion, which was passed.
- June 23, 2021 is when the board will meet next.

-Strategic Planning

- Strategic Planning discussed.
- Dena distributed an outline of the process, to be discussed at the June Board Meeting.

Adjourn

Phyllis moved to adjourn. Lyle seconded the motion, and the meeting adjourned at 8:00pm.

LYDIA TAFT PRATT LIBRARY LIBRARIAN'S REPORT May 2021

Statistics for April 28- May 25 , 2021: • Library Visits

	Weekday Attendance
Adult Visits	62
Children Visits	11

Total Visits:	73
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• Materials Circulation

	Books	DVD/Audio	Children's Materials
LibraryWorld Statistics	(Number includes AV and Children's) 111		49
LW Renewals	7		
ILL	10		
AudioBooks/eBooks	17		
Library World + ILL =Total Circulation	127		
Total Circulation Last Month	161		
Total circulation this time last year	Books: Renewals: + 26		

Narrative

• COVID 19 Response

- ○ The library reopened to the public on May 11th
- ○ 62% of Vermont libraries are either not open yet (Staff only) or are open only by appointment. 38% are open to the public.

- ○ Sue is looking into air purifiers
- ○ LTP will continue to require masks and distancing in the library, even though the mandate for vaccinated people has been or will soon be lifted

• Programs

- ○ **Racial Justice Book Group**
 - Four (4) people attended the second Racial Justice Book Group on April 28th. The book discussed was *So You Want to Talk About Race*, Ijeoma Oluo. .
 - I have scheduled a zoom book discussion group for Wednesday, June 2, 6-8pm. The title: *The Hate U Give*. I have submitted notice of this event to the Commons, the Brattleboro Reformer, the Front Porch Forum, our facebook page and via our email newsletter.
- ○ **Literary fiction group**

■ Literary fiction group is in the process of being organized. First book will be Jumpa Lahiri's Interpreter of Maladies. Dave is doing a lot of the organizing for this project. First group will be late June or early July, via Zoom.

○ **Summer Reading Program**

▪ **Weekly Story Time program**

- ● I met with parents to begin to plan a story and crafts program for preschoolers on Wednesday, May 18th.
- ● Storytime Organizing Meeting: 7 adults and 6 kids attended
- ● Our first Story Time Program is scheduled for Thursday, June 10,

1:00pm.

▪ **Funding**

● I was notified today by Charlotte that we received the \$200 SRP Program Grant from the state. I intend to spend it on canopy tents to allow us to have outdoor programming of various sorts.

■ **Opening and/or Closing Event**

● **Collection**

● Have not had time to begin planning an opening and/or closing event. I would ideally like to have some kind of performer for one or both of these. Perhaps this will coincide with some other event: The Dragon Egg Hunt as a closing SRP event?

■ **StoryWalks:**

● Still planning to get at least one storywalk up and running to

coincide with Summer Reading Program.

■ **Dragon Egg/Fairytale Festival**

● The Fairytale festival is not happening this year. Instead, we will participate in the "Dragon Egg Project." We will receive a Dragon Puppet and a "Dragon Egg" to hide. We may receive a take and make craft with this. I've ordered a recommended children's book "Raising Dragons" and expect to have a program around this event, "The Great Vermont Dragon Egg Hunt" scheduled for September 18.

- ○ After sending an email to Brodart, we did receive a shipment of new books on May 19th. This included some new adult fiction and nonfiction, which I've cataloged, as well as a bunch of new children's picture books, including many award winners. These will be specifically for the new baby dedications from the last two years. I'm hoping to get Melissa W. to help me with this project.
- ○ OverDrive Update

■ In the month of April, 13 audiobooks and 4 eBooks circulated via

Overdrive

● **Volunteers**

○ In addition to our Saturday volunteers, I've been working to recruit volunteers to help with programming, projects around the library, and events like the book sale this summer. Various parents are stepping up in a variety of ways to help make the children's storytime group happen.

Submitted respectfully, Dena Marger 5/25/21