

## UNAPPROVED

SELECTBOARD MEETING

DECEMBER 19, 2007

7:30PM

This meeting was called to order by Chairman, Tom Bodett at 7:30PM at the Dummerston Town Office in Dummerston, Vermont.

Members Present: Chairman, Tom Bodett; Vice-Chair, Cindy Jerome; Clerk, Andrew MacFarland; Paul Normandeau and Lewis White

Also Present: Lee Chamberlin, Rich Cogliano, Gina Faro, Paul Heintz from the *Brattleboro Reformer* and Laurie Frechette

On a motion from Andrew and second by Lewis, the Board approved the minutes from December 5<sup>th</sup>.

On a motion from Lewis and second by Paul, the Board approved the payment of Warrants 13 and 13P.

The Board recognized Gina Faro, who was recently hired as the new Zoning Administrator. Introductions were made and a brief discussion took place regarding Gina's settling in to her new position.

Road Foreman, Lee Chamberlin presented his report to the Board. The road crew has been very busy cleaning up after the several snowstorms during the past few weeks, The Board recognized all of their hard work.

Lee spoke to the Board about the Town's policy regarding mailboxes that may be damaged during snowplowing. If a property owner's mailbox is hit by the Town's snowplow, the Town will pay for its replacement. If a mailbox is damaged by the snow coming off from the plow, it is not the Town's responsibility to pay for the replacement.

The Board agreed with Lee that property owners are not allowed to plow or blow snow from their driveways into the Town roads.

The Board thanked Lee for pursuing safety training for the road crew.

The Board reviewed a bid from Renaud Bros. for the replacement of the High Bridge Road bridge with steel beams and a wooden deck. Discussion took place on the pros and cons of using a wooden deck vs. a concrete one. Andrew moved to apply for the funding to replace the bridge with a concrete deck. With a second by Lewis, the motion passed by a 4 to 1 vote.

Lee updated the Board on the Carpenter Gravel Pit. Cory Frehsee from Stevens & Associates needs to schedule the semi-annual site visit to the pit. The Board reviewed Cory's email advising them of the need to apply for a Multi-Sector General Permit (MSGP) to replace the erosion control permit which expires in April. Laurie was asked to look into the requirements for applying for the new permit.

The Board and Lee reviewed and discussed possible revisions to the proposed Capital Budget Plan for FY 2009.

Andrew requested a formal performance evaluation for Lee as he has completed the probation period. The Board scheduled this evaluation for January 16<sup>th</sup>.

The Board reviewed two requests for grants from the Miller Fund. On a motion from Lewis and second by Paul, the Board authorized payment of approximately \$305 for eyeglasses and an eye exam.

The Board discussed a request for funding for the School's Winter Activities program. Cindy moved to authorize payment of \$542. Andrew seconded the motion and then offered a friendly amendment to adjust the amount to \$500. Cindy declined the friendly amendment; the original motion was defeated.

Andrew moved to authorize payment of \$114 and to request further information from the School. Lewis seconded the motion and it passed.

The Board reviewed the Zoning Administrator's quarterly report.

There was no update on the Emergency Management Director.

Cindy moved to formally adopt the National Incident Management System (NIMS) as Dummerston's official incident management system. Paul seconded the motion and it passed.

Cindy moved and Lewis seconded to sign the Dog Warrant; the motion passed.

The Board scheduled a Goals Work Session for Wednesday, January 9<sup>th</sup> at 7PM.

Tom reminded the Board that he will not be running for re-election in March.

Paul announced that he will not be seeking re-election in March after serving for 10 years on the Board.

There being no further business to come before the Board, the meeting was adjourned at 9:15PM.

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Approved

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Tom Bodett, Chairman

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Andrew MacFarland, Clerk

Minutes: Laurie Frechette, Administrative Assistant