

UNAPPROVED

SELECTBOARD MEETING MINUTES

July 18, 2018

This meeting was called to order by Zeke Goodband at 6:00 pm at the Dummerston Town Office in Dummerston, Vermont.

**Members present:** Zeke Goodband, Maria Glabach, Jerelyn Wilson

**Members absent:** Rachel Glickman, Hugh Worden

**Also present:** Laurie Frechette, Roger Jasaitis, Kristina Naylor, David Hiler, James Branagan, Lee Chamberlin, Rich Melanson – BCTV

**Minutes:**

The minutes of July 9<sup>th</sup> have been table until a quorum of those at that meeting are present.

**Warrants:**

On a motion by Maria and second from Jerelyn the Board voted 3-0 to approve the payment of Warrants 2, 2P, and Conservation Commission #1.

**Public Comment: (moved up in the agenda from New Business)**

Laurie Frechette, Town Clerk, gave the Board a brief update regarding a recent workshop she attended on the Open Meeting Law. All Town committees, boards, and commissions must follow the open meeting laws. Minutes must be taken and posted to the website within 5 days. Agendas for regular meetings should be posted 48 hours before a meeting and 24 hours for special meetings. No decision can be made in executive session. Laurie will draft a letter for the Board to review at the next meeting and send out to all committees in Town to remind them how to stay in compliance with the law.

Kristina Naylor, School Board Chair, thanked the Board and Lee for the Town helping with the paving project at the school. She also briefly spoke regarding the chance of the school merger and that the School Board would like to revisit with the Selectboard regarding the school fields. She will send the Board the draft agreement to review and is available to come to a meeting in August.

Roger Jasaitis, Zoning Administrator, reviewed his quarterly report for the Board. Also updated the Board on the status of short-term rentals. He is also starting the process of reviewing all conditional use permits previously issued.

**New Business: (moved up in the agenda)**

David Hiler and James Branagan spoke with the Board regarding past events at the Kampfires Kampground and apologized for timing and lack of response to the Boards requests. Zeke spoke about the concern for traffic control for events.

On a motion by Zeke and second from Jerelyn the Board voted 3-0 to table the request from Whetstone Brewery for events on 8/25 and 9/22 until a future meeting.

David Hiler agreed for the next event on 7/28 that the Sheriff will be present from 2pm – 7pm for onsite parking. If parking is needed across the street then the Sheriff will be there 2pm – 8pm.

The event on 8/4 is a fundraiser for the Brattleboro Fire Department. Traffic control is not needed for this event.

On a motion by Jerelyn and second from Maria the Board voted 3-0 to recess the regular meeting and convene as the Liquor Commission at 6:25pm.

On a motion by Zeke and second from Maria the Board voted 3-0 to approve the liquor catering request from Whetstone Brewery for an event at Kampfires Kampground on 7/28 & 8/4. The request for 7/28 will be held until details are received regarding traffic control by Friday 7/20.

On a motion by Jerelyn and second from Maria the Board voted 3-0 to reconvene the regular meeting at 6:40 pm.

On a motion by Jerelyn and second from Maria the Board voted 3-0 to approve the event request for over 280 people on 7/28 at Kampfires Kampground.

#### **Road Foreman's Report:**

Lee reviewed the repair proposal for the covered bridge. The expansion joint on the east end goes down every time a vehicle goes over it. Renaud Bros. will dig area and make the necessary repairs. Lee will follow-up with Renaud Bros. about scheduling the work.

West Street paving is completed. Lee felt it went well and that Mitchell did a good job. They also did the apron on Stickney Brook Road as well.

The crew continues to work on stone lined ditches and roadside mowing.

On a motion by Jerelyn and second from Maria the Board voted 3-0 to approve submitting and paying the \$240.00 fee for the Notice of Intent for the Storm water MRGP.

**Correspondence for information:** No discussion

#### **Correspondence for discussion and/or action:**

One letter of interest for the Delinquent Tax Collector position has been received. The Board will set a brief interview for the 8/1 meeting.

#### **New Business:**

On a motion by Jerelyn and second from Maria the Board voted 3-0 to recess the regular meeting and convene as the Liquor Commission at 6:55 pm.

On a motion by Jerelyn and second from Maria the Board voted 3-0 to approve the liquor catering request from Windham Wines for an event at the Scott Farm on 7/28 from 1pm-4pm.

On a motion by Jerelyn and second from Maria the Board voted 3-0 to reconvene the regular meeting at 7:00 pm.

**Unfinished Business:**

The Board is waiting to hear back from Windham County Humane Society after they review the contract changes suggested by VLCT.

**Upcoming Agendas:**

Regular Meeting – Wednesday, August 1, 2018 6:00 pm Town Office

**Executive Session:**

On a motion by Jerelyn and second from Maria the Board voted 3-0 to enter executive session regarding a real estate matter at 7:00 pm.

No decisions made

On a motion by Jerelyn and second from Maria the Board voted 3-0 to reconvene the regular meeting at 8:00 pm.

There being no other business to come before the Board, Maria made the motion and second from Jerelyn, the meeting adjourned at 8:00 pm.

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Approved

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Zeke Goodband, Chair

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Maria Glabach, Clerk

Submitted by: Maria Glabach, Selectboard Assistant